



## STATUTORY DECLARATION

**THE MATTER OF** a contract bearing

# \_\_\_\_\_

Between the **Government of the Northwest Territories** and

\_\_\_\_\_  
(Insert full name of contractor)

Herein the Contractor,

for:

\_\_\_\_\_  
(Briefly describe the work to be performed)

dated the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_

and

### IN THE MATTER OF

(Indicate by CHECKMARK (✓) in APPLICABLE BOX)

a **PROGRESS CLAIM** covering work done there under up to the (insert date of progress claim) \_\_\_\_\_ day of (insert month of progress claim) \_\_\_\_\_ (insert year of progress claim) \_\_\_\_\_.

the **CERTIFICATE OF SUBSTANTIAL COMPLETION** relating thereto.

the **CERTIFICATE OF COMPLETION** for the work thereunder

### DO SOLEMNLY DECLARE:

(1) That I am \_\_\_\_\_  
(Print or type declarant's position or title with the Contractor or state that the declarant is the Contractor)

and as such have a personal knowledge of the said contract and of the facts and matters stated herein.

(2) That all assessments and levies under the *Unemployment Insurance Act*, the *Workers' Compensation Act* or other social or labour legislation in respect of the said contract have been fully paid.

(3) That all subcontractors, labourers and suppliers of materials and equipment whatsoever who have entered into agreements to supply goods or services which have been incorporated into the construction of this project have been fully paid except for contractual holdbacks and the further amount(s), if any, which is (are) listed below which is (are) being withheld from the subcontractor(s) listed herein, due to legitimate dispute(s) arising out of the performance, or lack of performance, of the work by the listed subcontractor(s):

Subcontractor(s)

Amount(s) in Dispute and  
being withheld

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and the following amounts, if any which are being withheld pending payment to the Contractor by the Owner:

Subcontractor(s)

Amount(s) in Dispute and  
being withheld

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And I make this SOLEMN DECLARATION conscientiously believing it to be true, and knowing that it is of the same force and effect as if made under oath and by virtue of the LAWS OF CANADA and the NORTHWEST TERRITORIES.

**DECLARED** before me at \_\_\_\_\_ this \_\_\_\_\_  
day of \_\_\_\_\_, 20\_\_\_\_\_

\_\_\_\_\_  
(Signature of declarant)

\_\_\_\_\_  
(Signature of person before whom declaration is made)

\_\_\_\_\_  
(Print name of person before whom declaration is made)

A Notary Public, Commissioner, etc. \_\_\_\_\_

\_\_\_\_\_  
(State clearly the authority for receiving solemn declarations - notaries to affix notary seal)

**NOTE 1:** Where the Contractor is a corporation or a partnership, declarant's position in the corporation or partnership, and the corporation or partnership name should be clearly shown in No. 1.

**NOTE 2:** Where the Contractor is an individual that person must make the declaration for themselves. Where the Contractor is a partnership the declaration must be made by one of the partners. Where the Contractor is an incorporated company, the declaration must be made by the President, Vice-President, Secretary Treasurer or a Director. If any other person makes the declaration, two copies of the by-law issued under the corporation seal, authorizing the individual to execute documents must be submitted with the first declaration of each contract.

If this declaration is not complete in every detail, it will be returned for completion and payment will be delayed.

The following excerpt of the Criminal Code of Canada is hereby brought to the attention of the Declarant:

134 (1) "Subject to subsection (2) every one who, not being specially permitted, authorized or required by law to make a statement under oath or solemn affirmation, makes such a statement, by affidavit, solemn declaration or deposition or orally before a person who is authorized by law to permit it to be made before him, knowing that the statement is false, is guilty of an offence punishable on summary conviction."