



Tobacco Tax Return – TT1

Tobacco Tax Act

Collector		
Name		Permit Number
Address		
Phone	Period Ending (MM/DD/YYYY)	
Calculation of Tax - Use Tax Values Only		
A. Purchases – Tax Memo System ONLY (attach printout) see Instruction number 5	\$	
B. Purchases (attach schedule B)	\$	
C. Total Tobacco Tax		\$
		+ or -
D. Adjustments - attach supporting documentation This section is to be used for any notice of adjustments forwarded to you from the Tobacco Tax Section, and for no other purpose.		\$
E. Tax Payable - Payment Enclosed		\$
Certification		
I hereby certify that the information given in this return and any documents attached is true, correct and complete in every respect and fully discloses the taxes collectable and payable by the collector under the Tobacco Tax Act for the period covered by this return.		
THIS FORM MUST BE SIGNED BY THE COLLECTOR OR OF A CORPORATION BY AN AUTHORIZED SIGNING OFFICER		
Date (MM/DD/YYYY)	Signature	Title

Instructions

1. This return to be completed by: Out of NWT Collectors, Manufacturers of Tobacco Products, and Wholesale Importers Treated as Manufacturers
2. This completed return with all appropriate schedules and documents together with the remittance of tax collected is to be forwarded to:

Government of the Northwest Territories
Tax Administration
Box 1320, Yellowknife, N T X1A 2L9
Or e-mailed to NWT_TAX@gov.nt.ca

This must be done no later than the 20th day of each month in respect of the preceding month, or not later than the 20th day following period end, if so authorized.

3. Cheques or Money Orders are to be made payable to the Government of the Northwest Territories
4. Show the appropriate schedule letter designation in the box printed on the top part of the schedule and attached the completed schedules to this return.
5. The Tax Memo System of reporting can be used in cases where the supplier has agreed to report the NWT tax on the tax Memo System. *A list of these suppliers is available from the Tax Administration office.*
6. Adequate records must be maintained by collectors sufficient to permit an audit to be made of this return in a reasonable and practical manner. In the event of it proving impracticable to reconcile the details shown on this return with the books and records of the collector, tax may be assessed on the collector by the senior financial officer in a sum which in the opinion of the senior financial officer is fair and reasonable.
7. Tax in arrears will be subject to a penalty at 10% of the amount due and interest at 1.5% per month on the amount due.