

Manage Bids- GNWT Contract Event Opportunities Website

The GNWT Contract Event Opportunities website is an interactive system that allows vendors to download and bid on contracting opportunities online. Vendors can also sign up for notifications of new contracting opportunities as they arise in specific areas of interest.

Follow the script to learn how to view your event activity through the GNWT Contract Event Opportunities website.

When you have finished you will be able to:

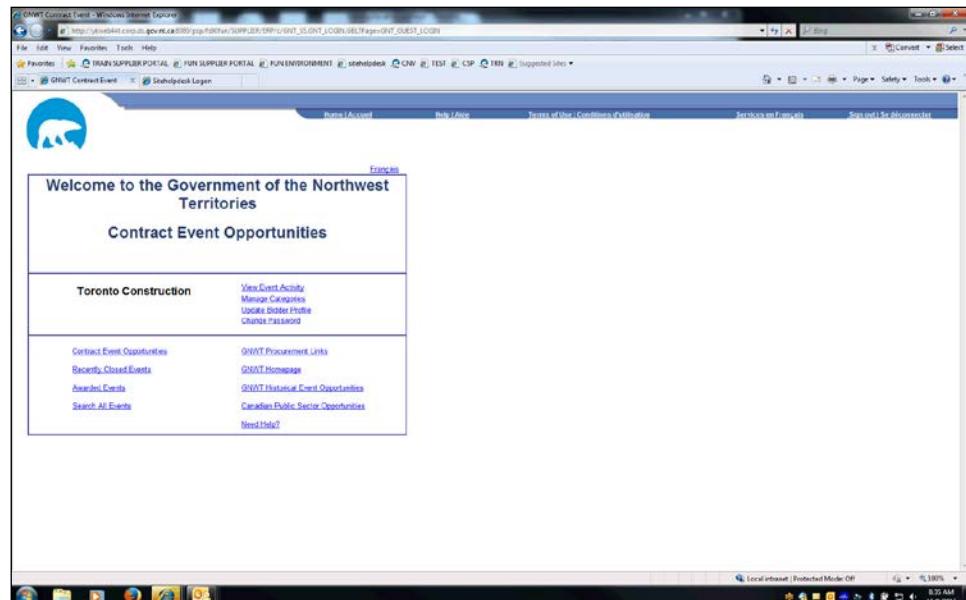
- View your prior bids.
- Cancel existing bids.
- Submit a new bid.

Reminder:

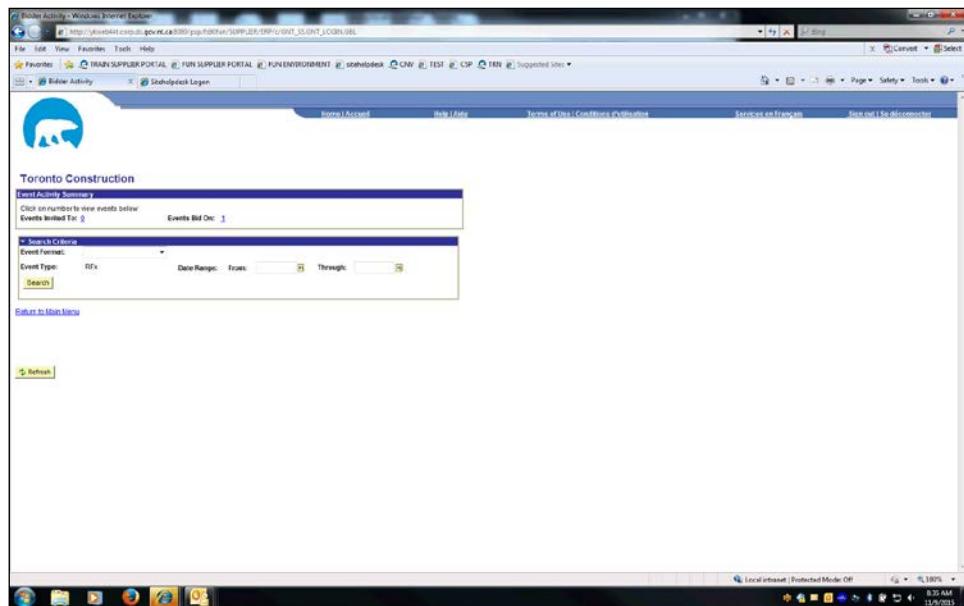
When navigating through the website do not use the back button  on your web browser to go back to previous screens. Please navigate using the links found on each page.

Disclaimer:

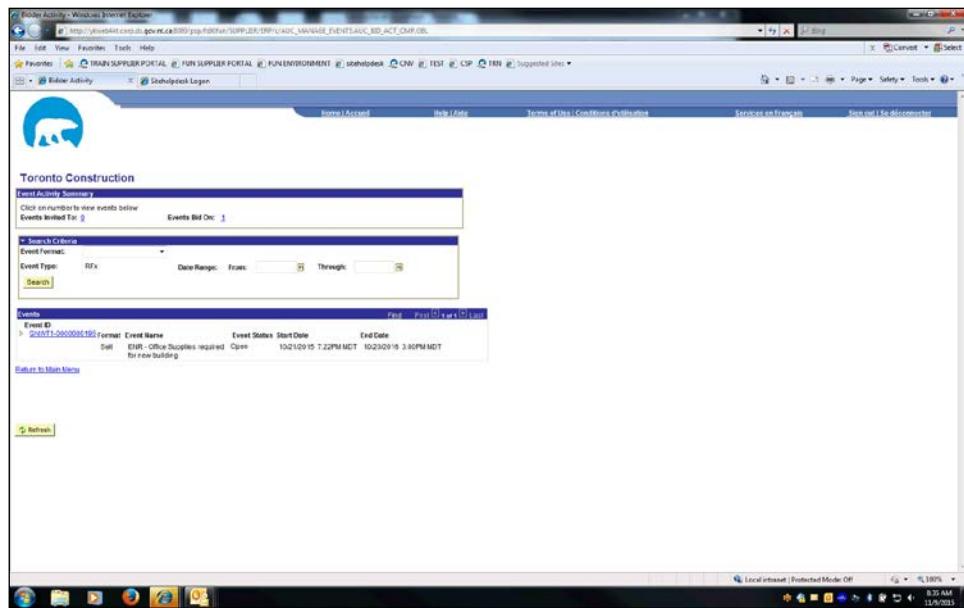
All screen captures in this guide use fictitious data and do not represent current or future GNWT procurement activities.



Step	Action
1.	Click the View Event Activity link. View Event Activity



Step	Action
2.	The Event Activity Summary displays the number of Events to which you've been invited and Events in which you've submitted a bid. In this example, click the 1 link next to "Events Bid On" to view the Events you've bid on.



Step	Action
3.	Click the GNWT1-0000000195 link. This will now take you to the Event that you bid on. GNWT1-0000000195



Event Details - Windows Internet Explorer

http://events4territories.gov.nt.ca:8080/jsp/forntnvr/Supplier/CRP/CAFE_MANAGE_EVENTS/ACT_ED_ACT_CMP/08/

Favorites File View Favorites Tools Help

TRAIN SUPPLIER PORTAL FUN SUPPLIER PORTAL FUN ENVIRONMENT statodesk CSV TST CSP TBN Suggested sites

Event Details Globaldeck Login

Event Details

Request for Tenders

ENR - Office Supplies required for new building

Department/Agency:

Event ID: 0000000195 Procurement Type: Goods

Status: Open Location: Hay River

Description: ENR requires office furniture for its new building in Hay River.

Bids will be received prior to October 20, 2016 03:00 PM MDT

The GNWT Business Incentive Policy will apply to this procurement.

CHAPTER 5 of the Agreement on Internal Trade will apply to this procurement.

Bidder Action Section

[View/Save Interest](#) [Download Event Package](#)
[View, Edit, or Copy Saved Bids](#)

Bidder Instructions

Submission Address: Contract Administrator
Contract Administrator
Public Works and Services

Contract Administrator

Local Intranet | Protected Mode Off 8:30 AM 11/9/2015

Step	Action
4.	Click the View, Edit, or Copy Saved Bids link. View, Edit, or Copy Saved Bids

Event Details - Windows Internet Explorer

http://events4territories.gov.nt.ca:8080/jsp/forntnvr/Supplier/CRP/CAFE_MANAGE_EVENTS/ACT_ED_ACT_CMP/08/

Favorites File View Favorites Tools Help

TRAIN SUPPLIER PORTAL FUN SUPPLIER PORTAL FUN ENVIRONMENT statodesk CSV TST CSP TBN Suggested sites

Event Details Globaldeck Login

Welcome, Toronto Construction

View, Edit or Copy from Saved Bids

Event Name: ENR - Office Supplies required for new building

Event ID: GNWT-0000000195

Event Format Type: Still Event RFP

Event Start Date: 18/10/2015 7:22PM MET

Event End Date: 18/10/2015 3:00PM MET

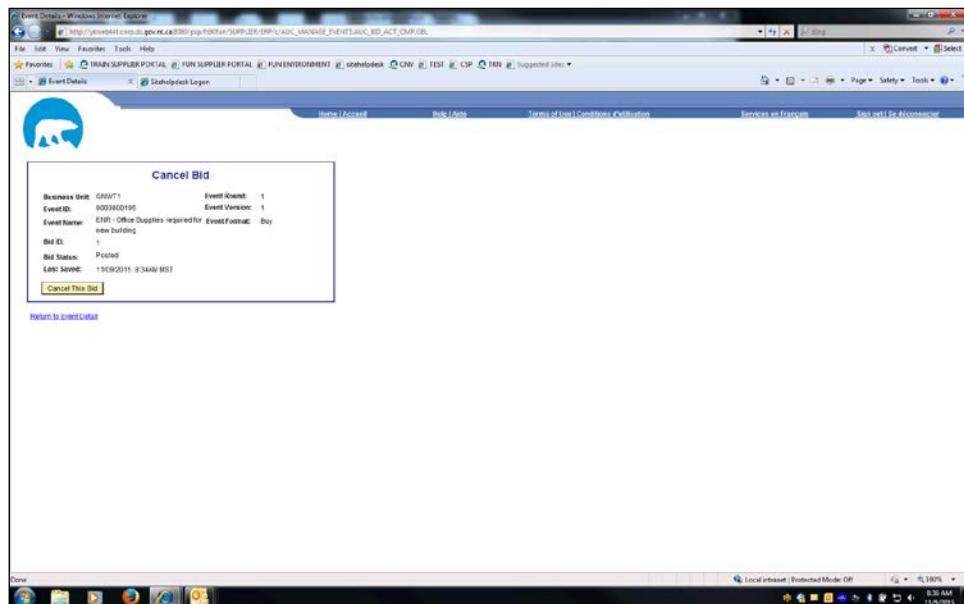
Multiple Bids: Currency: Canadian Dollar

Bid ID	User Status	Event Status	Old Last Stand	View	Cancel
1	Posted	Posted	11/09/2015 8:34AM MET	View	Cancel

[Return to Event Detail](#)

Local Intranet | Protected Mode Off 8:30 AM 11/9/2015

Step	Action
5.	In the View, Edit or Copy from Saved Bids you can click on View and see your prior bid. It should be noted that there is no ability to edit a bid once it is submitted. If you would like to make changes to the bid, first cancel the original bid and then submit a new bid. To do this, click the Cancel link. Cancel



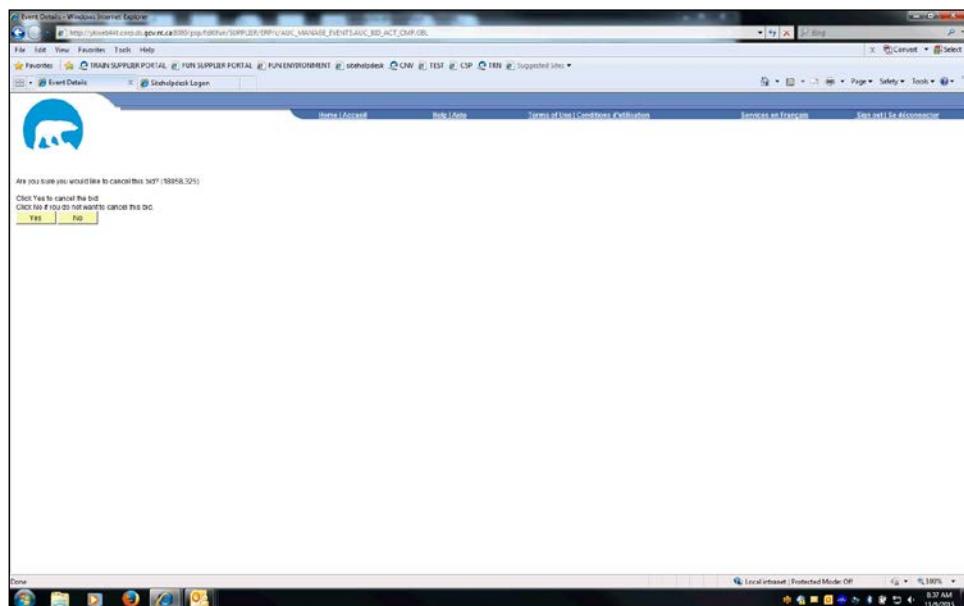
Cancel Bid

Business Unit: GNWT1 Event Record: 1
Event ID: 0003600198 Event Version: 1
Event Name: ENR - Office Supplies required for new building
Event Format: Buy
Bid ID: 1
Bid Status: Posted
Last Saved: 19/09/2015 9:34AM MST

Cancel This Bid

[Return to Event Detail](#)

Step	Action
6.	Click the Cancel This Bid button. <div style="border: 1px solid black; padding: 2px; display: inline-block;">Cancel This Bid</div>



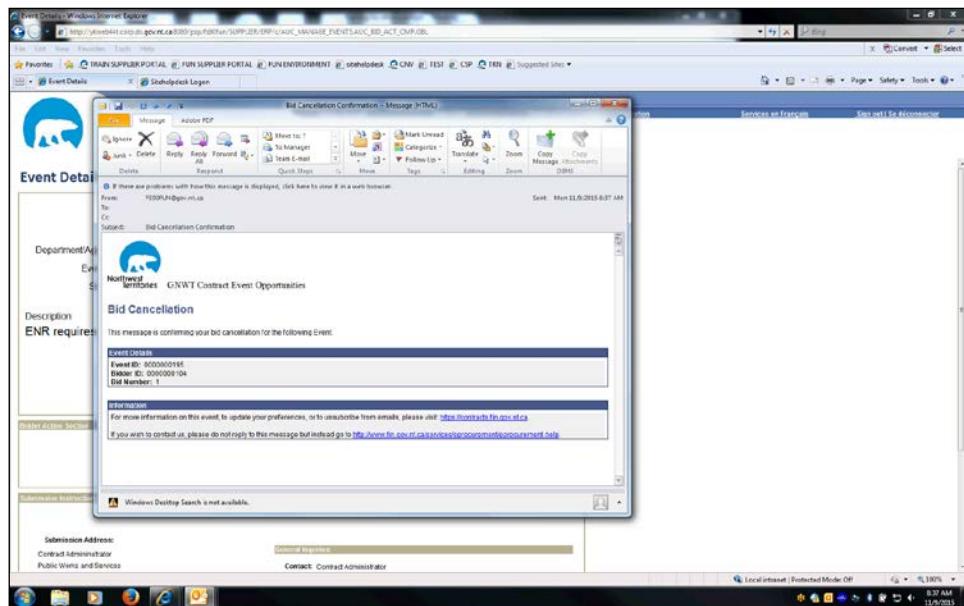
Are you sure you would like to cancel this bid? (5858325)

Click Yes to cancel the bid.
Click No if you do not want to cancel this bid.

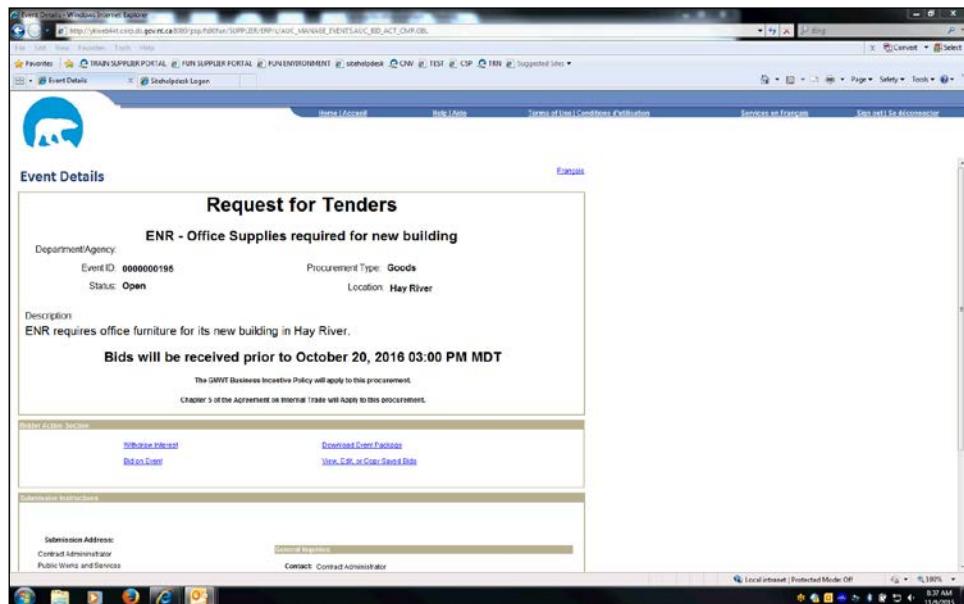
Yes

No

Step	Action
7.	The GNWT Contract Event Opportunities website will ask you if you are sure you want to cancel this bid. If you are sure you want to cancel your bid, click the Yes button. <div style="border: 1px solid black; padding: 2px; display: inline-block;">Yes</div>



Step	Action
8.	You will receive an email confirming your cancellation. Click the Close button.



Step	Action
9.	To bid on the event again, sign-in into the GNWT Contract Event Opportunities website and navigate to the Event. The Bid on Event link will now let you enter in your new bid.

[Bid on Event](#)