

## Applications

### A **Special Occasion**

**Permit** is for a one-time event, such as a wedding reception, community dance, beer garden or birthday party.

A **Liquor Licence** is valid for one or two years, and is for bars, restaurants, curling clubs, legion branches, and golf clubs.

To apply for a licence or permit, please visit our website.



### NWT Liquor Licensing Board

Suite 204—31 Capital Drive  
Hay River, NT XOE 1G2

Phone: 1-800-351-7770  
E-mail: [LLBinfo@gov.nt.ca](mailto:LLBinfo@gov.nt.ca)

For more information  
and applications:  
[www.fin.gov.nt.ca/en/services/nwt-liquor-licensing-board](http://www.fin.gov.nt.ca/en/services/nwt-liquor-licensing-board)



## Role of the Board

The Liquor Licensing Board (LLB) is a regulatory administrative body that operates independently from government and has powers or functions comparable to those of a court in making its decisions.

The LLB issues and sets the terms and conditions for liquor licences and permits, and holds compliance hearings when Liquor Enforcement chooses to seek a noncompliance penalty for an alleged violation.

The LLB maintains an online database to provide up-to-date information to licence and permit holders, and the public. The database includes links to current NWT Liquor Licences, LLB decisions, policies, processes and procedures, and recent LLB newsletters.

## About Us

- The LLB meets as needed by teleconference. In-person administrative meetings are held twice a year.
- Newsletters which include updates on LLB activities can be found on our website.
- LLB members are appointed by the Minister of Finance for a 3 year term.



### Who are the members of the LLB?

For information on current LLB members, and the board appointment processes, please see:

[boardappointments.exec.gov.nt.ca/en/boards/liquor-licensing-board/](http://boardappointments.exec.gov.nt.ca/en/boards/liquor-licensing-board/)

## What We Do

- Administer several parts of the *Liquor Act* and *Liquor Regulations*
- Issue liquor licences and special occasion permits
- Publish quarterly newsletters available online to the public
- Advise the minister on matters of policy, legislation and administration relating to liquor
- Make rules governing its proceedings
- Establish policies of the board
- Conduct compliance hearings when charges are brought by Liquor Enforcement
- Make decisions and orders



Please see section 3 of the *Liquor Act*