



IDENTIFICATION

Department	Position Title	
Justice	Legal Counsel IV	
Position Number	Community	Division/Region
14421	Yellowknife	Legal Division

PURPOSE OF THE POSITION

The Legal Counsel IV position is responsible for ensuring that the administration of public affairs accords with the law as well as conducting litigation on behalf of the Government and/or providing legal advice to, and legal services for, the Government.

SCOPE

This position is in Yellowknife and reports to the Manager, Litigation with Legal Division. The Legal Counsel IV works independently on complex matters. Most of the work is assigned in a general way by the Manager and/ or Director. The impact of advice and opinions provided is important to the Government. The incumbent completes assignments with no supervision and works independently with clients.

RESPONSIBILITIES

1. Provides services to Ministers and senior public servants.

- Evaluates and analyzes the legal impact of major and controversial decisions.
- Gives legal opinions on very complex issues.
- Conducts matters which require originality and constructive effort.
- Recognizes and delineates significant issues.
- Negotiates complex and important matters.
- Supervises or acts as mentor to junior legal counsel.



WORKING CONDITIONS

Physical Demands

Those experienced in a typical GNWT office environment.

Environmental Conditions

Those experienced during fly-in circuit courts to small communities and in particular, informal court settings.

Sensory Demands

Those experienced in a typical GNWT office environment.

Mental Demands

Those experienced in a typical law practice environment.

KNOWLEDGE, SKILLS AND ABILITIES

- Law degree and membership in the NWT Bar;
- Full working knowledge of experience in:
 - the laws of Canada and the Northwest Territories
 - Aboriginal and northern issues in general, and/or
 - Government Policies and Initiatives
- Ability to commit to actively upholding and consistently practicing personal diversity, inclusion, and cultural awareness, as well as safety and sensitivity approaches in the workplace.

Typically, the above qualifications would be attained by:

Ten or more years of experience as legal counsel practicing in the same of similar areas of law is generally required.

Equivalent combinations of education and experience will be considered.

ADDITIONAL REQUIREMENTS

Position Security (check one)

- ☐ No criminal records check required.
- ☒ Position of Trust – criminal records check required.
- ☐ Highly sensitive position – requires verification of identity and a criminal record check

French language (check one if applicable)

- ☐ French required (must identify required level below)

Level required for this Designated Position is:

ORAL EXPRESSION AND COMPREHENSION

Basic (B) ☐ Intermediate (I) ☐ Advanced (A) ☐

READING COMPREHENSION:

Basic (B) ☐ Intermediate (I) ☐ Advanced (A) ☐

WRITING SKILLS:

Basic (B) ☐ Intermediate (I) ☐ Advanced (A) ☐

- ☐ French preferred

Indigenous language: Select language

- ☐ Required
☐ Preferred