

IDENTIFICATION

Department	Position Title	
Department of Justice	Legal Counsel III	
Position Number(s)	Community(s)	Division/Region(s)
82-8012	Yellowknife	Legal Division

PURPOSE OF THE POSITION

- Ensures that the administration of public affairs accords with the law
- Conducts litigation on behalf of the Government, and/or
- Provides legal advice to, and legal services for, the Government

SCOPE

- Works independently on matters of recognized complexity
- Majority of work is assigned in a general way by the Director
- Completes assignments with general supervision
- Works independently with clients
- Recognizes and delineates significant issues

RESPONSIBILITIES

- Researches, analyzes and completes complex legal files
- Conducts matters which require originality and constructive effort
- Negotiates and finalizes the settlement of complex matters
- Works directly with the client department in the conduct and conclusion of files

KNOWLEDGE, SKILLS AND ABILITIES

- Law degree and membership in the NWT Bar
- Good working knowledge of and experience in:
 - The laws of Canada and the Northwest Territories
 - Aboriginal and northern issues in general, and/or
 - Government policies and initiatives

Typically, the above qualifications would be attained by:

Five or more years doing either similar legal work as contemplated, or of a type and breadth as to demonstrate competence in a government legal counsel environment.

WORKING CONDITIONS

(Working Conditions identify the ***unusual and unavoidable***, externally imposed conditions under which the work must be performed and which create hardship for the incumbent.)

Physical Demands	Frequency	Duration	Intensity
Those experienced in a typical GNWT Office Environment			

Environmental Conditions	Frequency	Duration	Intensity
Those experienced during fly-in circuit courts to small communities and in particular, informal court settings			

Sensory Demands	Frequency	Duration	Intensity
Those experienced in a typical GNWT Office Environment			

Physical Demands	Frequency	Duration	Intensity
Those experienced in a typical law practice environment			

ADDITIONAL REQUIREMENTS

Position Security (check one)

- ☐ No criminal records check required
- ☒ Position of Trust – criminal records check required
- ☐ Highly sensitive position – requires verification of identity and a criminal records check

Official Language Considerations (check one)

- ☒ Not required
- ☐ Bilingual required (state language): _____