

IDENTIFICATION

<i>Position Number</i>	<i>Position Title</i>	
82- NEW	STAFF LAWYER V - CRIMINAL	
<i>Department</i>	<i>Division/Region</i>	<i>Location</i>
JUSTICE	LEGAL SERVICES BOARD	YK

PURPOSE OF THE POSITION

- The *Charter of Rights and Freedoms* provides that everyone is entitled to a full and fair defense when charged with a criminal offence; and
- The Legal Services Board is established by the *Legal Services Act* to provide to qualifying NWT residents the legal advice and all legal services they require.
- Staff lawyers give legal advice to and represent persons accused of a criminal offences, protect and assert their legal rights and interests, and fulfill the obligations imposed of the *Charter of Rights and Freedoms* and the *Legal Services Act and Regulations* and Legal Service Board policies and procedures.

SCOPE

The incumbent will be required to:

- Work independently on cases of varying complexity as assigned by the Executive Director
- Take responsibility for more serious and complex cases as senior criminal counsel
- Represent clients at all court levels in the NWT including significant appellate work
- Attend regular court circuits in communities throughout the Northwest Territories
- Provide thorough opinions on the merits of applications for legal aid for appellate matters including reference to the relevant law ensuring that the opinions provide a clear basis for the Executive Director's decision to fund applications.
- Supervise and mentor junior counsel and court workers
- Act as a principal to articling students for periods of up to one year
- Manage client files and perform general office duties

RESPONSIBILITIES

1. Provide legal advice and representation throughout the NWT to those arrested and charged with criminal offences.
2. Act as duty counsel after hours to take calls from those charged with criminal offences.
3. Appear as counsel at show cause hearings.
4. Appear as counsel on appeals before the Supreme Court and the Court of Appeal as assigned by the Executive Director.
5. Prepare all legal documents required for court applications and motions.
6. Provide opinions to the Legal Services Board respecting appeals from conviction and sentence.
7. Give direction to and work with court workers.
8. Provide direction and assistance to junior legal aid counsel.
9. Properly and effectively administer and document all files and comply with established office procedures.
10. Assist with public legal education as instructed by the Executive Director
11. Other related activities as may be directed from time to time by the Executive Director.

KNOWLEDGE, SKILLS AND ABILITIES

- A proven excellent working knowledge of and experience in:
 - Criminal law at all court levels
 - Federal and Territorial laws in the criminal law area
 - Aboriginal and northern issues
- Working knowledge of and/or some experience in negotiation, mediation, collaboration and/or alternative dispute resolution
- Ability to work well with other counsel, court staff, prosecutors and other justice personnel.

TYPICALLY, THE ABOVE QUALIFICATIONS WOULD BE ATTAINED BY:

Law Degree and membership in the NWT Bar combined with at least 20 years of experience as legal counsel practicing in the criminal law area including legal aid experience

WORKING CONDITIONS**Physical Demands**

	Frequency	Duration	Intensity
Those experienced in a typical GNWT Office Environment	75%	Throughout the day.	Moderate.

Environmental Conditions

	Frequency	Duration	Intensity
Those experienced during fly-in circuit courts to small communities and in particular, informal court settings	1-2 times per month	Up to a week at a time	Significant

Sensory Demands

	Frequency	Duration	Intensity
Those experienced in a typical GNWT Office Environment	75%	Throughout the day	moderate

Mental Demands

	Frequency	Duration	Intensity
Those experienced in a typical law practice environment	100%	constant	significant