

IDENTIFICATION

Position Number	Position Title	
82-11191	STAFF LAWYER II - Family	
Department	Division/Region	Location
JUSTICE	LEGAL SERVICES BOARD	YK

PURPOSE OF THE POSITION

- × The *Charter of Rights and Freedoms* provides that people who have significant interests at stake in the justice system are entitled to state-funded counsel
- × The Legal Services Board is established by the *Legal Services Act* to provide to qualifying NWT residents the legal advice and services they require
- × Staff lawyers give the legal advice and represent persons involved in family law matters and child welfare matters, protect and assert their legal rights and interests, and to fulfill the obligations imposed by the *Charter* and the *Legal Services Act*.

SCOPE

- × works for the most part independently but subject to supervision by the Executive Director or senior counsel
- × work is assigned by the Executive Director
- × impact of advice and opinions can be critical to clients
- × Works on files of a less routine nature
- × May provide some mentoring of articling students or junior counsel from time to time

RESPONSIBILITIES

- × provide opinions to the Legal Services Board for legal aid applicants
- × provide legal advice and representation to approved clients in the areas of family law and child protection matters
- × deal with other counsel and outside agencies in representing client's interests
- × prepare legal documents for court applications and motions
- × provide some mentoring to more junior staff lawyers as directed by the Executive Director
- × represent clients in court proceedings in both Territorial and Supreme Court and the Court of Appeal, in all regions of the NWT
- × properly and effectively administer and document all files and comply with established office procedures
- × assist with public legal education as directed by the Executive Director
- × such other activities as may be directed from time to time by the Executive Director

KNOWLEDGE, SKILLS AND ABILITIES

- X Law Degree and membership in the NWT Bar
- X full working knowledge of and experience in:
 - X The relevant laws of Canada and the Northwest Territories
 - X Aboriginal and northern issues in general
- X Working knowledge of and/or some experience in negotiation, mediation, collaboration and/or alternative dispute resolution
- X Experience and recognized ability in family law and child protection law

TYPICALLY, THE ABOVE QUALIFICATIONS WOULD BE ATTAINED BY:

- X Law Degree and membership in the NWT Bar plus three or more years experience as legal counsel practicing in the same or similar areas of the law, or significant experience working in a legal aid clinic environment.

WORKING CONDITIONS**Physical Demands**

	Frequency	Duration	Intensity
Those experienced in a typical GNWT Office Environment	75%	Throughout the day	moderate

Environmental Conditions

	Frequency	Duration	Intensity
Those experienced during fly-in circuit courts to small communities and in particular, informal court settings	Less than 10%	5-10 times per year	significant

Sensory Demands

	Frequency	Duration	Intensity
Those experienced in a typical GNWT Office Environment	75%	Throughout the day	moderate

Mental Demands

	Frequency	Duration	Intensity
Those experienced in a typical law practice environment	100%	constant	significant