

**Commission scolaire francophone Territoires du Nord-Ouest**  
**Financial Statements**  
**June 30, 2014**

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**Commission scolaire francophone Territoires du Nord-Ouest**

**Financial Statements**

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## **Management Responsibility for Financial Reporting**

### **To the Minister of Education, Culture and Employment Government of the Northwest Territories**

The accompanying financial statements have been prepared by management, which is responsible for the reliability, integrity, and objectivity of the information provided. They have been prepared in accordance with Canadian Public Sector Accounting Standards. Where necessary, the statements include amounts that are based on informed judgments and estimates by management, giving appropriate consideration to reasonable limits of materiality.

In discharging its responsibility for the integrity and fairness of the financial statement and for the accounting systems from which they are derived, management maintains the necessary system of internal controls designed to provide assurance that transactions are authorized, assets are safeguarded, and proper records are maintained. These controls include quality standards in hiring and training employees, written policies and procedures manuals, and accountability for performance within appropriate and well-defined areas of responsibility. The board's management recognizes its responsibility for conducting the council's affairs in accordance with the requirements of applicable laws and sound business principles, and for maintaining standards of conduct that are appropriate to a District Education Authority.

The auditors annually provide an independent, objective audit for the purpose of expressing an opinion on the financial statements in accordance with Canadian generally accepted auditing standards. The auditors also consider whether the transactions that have come to their notice in the course of this audit are, in all significant respects, in accordance with specified legislation and directives from the Department of Education, Culture, and Employment of the Government of the Northwest Territories.

  
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Yvonne Careen  
Directrice générale  
Commission scolaire francophone territoires du Nord-Ouest



**Crowe MacKay LLP**  
Member Crowe Horwath International  
PO Box 727, 5103-51<sup>st</sup> Street  
Yellowknife, NT X1A 2N5  
+1.867.920.4404 Tel  
+1.867.920.4135 Fax  
+1.866.920.4404 Toll Free  
[www.crowemackay.ca](http://www.crowemackay.ca)

## Independent Auditors' Report

### To the Minister of Education, Culture and Employment Government of the Northwest Territories

We have audited the accompanying financial statements of Commission scolaire francophone Territoires du Nord-Ouest ("the Commission") which comprise the statement of financial position as at June 30, 2014 and the statements of operations, change in net asset (debt), and the statement of cash flows for the year then ended, and a summary of significant accounting policies and other explanatory information.

#### *Management's Responsibility for the financial statements*

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian public sector accounting standards, and for such internal controls as management determines are necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

#### *Auditors' Responsibility*

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the Commission's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Commission's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our qualified audit opinion.



## Independent Auditors' Report (continued)

### *Basis for Qualified Opinion*

Salaries and benefits paid to management and employees of the Commission are administered by the Government of the Northwest Territories and are audited as part of the Government of the Northwest Territories. Our audit scope was limited as we did not audit the components of salaries and benefits expenditures. Accordingly, we were not able to determine whether any adjustments might be necessary to salaries and benefits expenditures, employee deductions payable, vacation payable, salaries and wages payable, employee leave and termination benefits and accumulated surplus (deficit).

### *Qualified Opinion*

In our opinion, except for the possible effect of the matters described in the Basis of Qualified Opinion paragraph, these financial statements present fairly, in all material respects, the financial position of the Commission as at June 30, 2014 and the results of its operations, change in net debt and its cash flows for the year then ended in accordance with Canadian public sector accounting standards.

### *Report on Other Legal and Regulatory Requirements*

We further report, in accordance with the *Financial Administration Act*, in our opinion, proper books of account have been kept by the Commission, the financial statements are in agreement therewith, and the transactions that have come under our notice have, in all material respects, been within the statutory powers of the Commission.

A handwritten signature in black ink that reads 'Crowe MacKay LLP'.

Chartered Accountants

Yellowknife, Northwest Territories  
September 22, 2014

Commission scolaire francophone Territoires du Nord-Ouest

**Statement of Financial Position**

| <u>As at June 30,</u> | <b>2014</b> | <b>2013</b> |
|-----------------------|-------------|-------------|
|-----------------------|-------------|-------------|

**Financial Assets**

**Current**

|                                                               |                  |            |
|---------------------------------------------------------------|------------------|------------|
| Cash                                                          | \$ 1,253,104     | \$ 520,180 |
| Restricted cash (Note 2)                                      | 35,000           | 35,000     |
| Due from the Government of the Northwest Territories (Note 3) | 126,149          | 166,535    |
| Other accounts receivable                                     | 159,049          | 49,153     |
|                                                               | <b>1,573,302</b> | 770,868    |

**Liabilities**

**Current**

|                                                  |                  |           |
|--------------------------------------------------|------------------|-----------|
| Accounts payable and accrued liabilities         | 272,324          | 444,016   |
| Employee deductions payable                      | 1,075            | 1,767     |
| Salaries and wages payable (Note 3)              | 532,082          | 518,978   |
| Vacation payable                                 | 37,035           | 32,945    |
| Contributions repayable (Note 4)                 | 60,776           | 11,143    |
| Employee leave and termination benefits (Note 5) | 156,647          | 148,234   |
| Deferred revenue (Note 6)                        | 35,000           | 35,000    |
|                                                  | <b>1,094,939</b> | 1,192,083 |
| <b>Net asset (debt)</b>                          | <b>478,363</b>   | (421,215) |

**Non-financial assets**

|                                      |                   |                     |
|--------------------------------------|-------------------|---------------------|
| Prepaid expenses and deposits        | 26,114            | 11,552              |
| <b>Accumulated surplus (deficit)</b> | <b>\$ 504,477</b> | <b>\$ (409,663)</b> |

**Commitments (Note 7)**

**Contingencies (Note 8)**

**Approved on behalf of the Board**

Marie-Ève Thivierge Trustee

Suzette Montminy Trustee

Commission scolaire francophone Territoires du Nord-Ouest

**Statement of Operations**

| For the year ended June 30,                       | 2014<br>Budget | 2014<br>Actual    | 2013<br>Actual      |
|---------------------------------------------------|----------------|-------------------|---------------------|
| <b>Revenue</b>                                    |                |                   |                     |
| <b>Government of the Northwest Territories</b>    |                |                   |                     |
| Regular contributions                             | \$ 4,120,389   | \$ 4,164,030      | \$ 4,024,079        |
| French minority language                          | 1,152,850      | 1,152,850         | 1,152,850           |
| Other contributions (note 3)                      | 815,000        | 1,278,390         | 120,779             |
|                                                   | 6,088,239      | 6,595,270         | 5,297,708           |
| <b>Government of Canada</b>                       |                |                   |                     |
| Other contributions                               | 20,000         | 22,375            | 40,731              |
| <b>Board Generated Funds</b>                      |                |                   |                     |
| Northwest Territories Teachers' Association       |                |                   |                     |
| Contributions                                     | -              | 95,889            | 51,394              |
| Interest                                          | -              | -                 | 31                  |
| School fees                                       | 11,000         | 15,815            | 16,481              |
| Other revenue                                     | -              | 76,757            | 9,055               |
|                                                   | 11,000         | 188,461           | 76,961              |
|                                                   | 6,119,239      | 6,806,106         | 5,415,400           |
| <b>Expenses (Schedule 1)</b>                      |                |                   |                     |
| School programs                                   | 3,712,782      | 3,921,101         | 3,656,794           |
| Inclusive schooling                               | 846,545        | 862,203           | 804,733             |
| Operations and maintenance                        | 123,170        | 103,031           | 136,611             |
| Administration                                    | 829,559        | 876,967           | 983,768             |
| Aboriginal languages                              | 144,991        | 128,664           | 114,675             |
|                                                   | 5,657,047      | 5,891,966         | 5,696,581           |
| <b>Operating surplus (deficit)</b>                | <b>462,192</b> | <b>914,140</b>    | <b>(281,181)</b>    |
| <b>Accumulated deficit, beginning of year</b>     | <b>-</b>       | <b>(409,663)</b>  | <b>(128,482)</b>    |
| <b>Accumulated surplus (deficit), end of year</b> | <b>\$ -</b>    | <b>\$ 504,477</b> | <b>\$ (409,663)</b> |

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**Commission scolaire francophone Territoires du Nord-Ouest**

**Statement of Change in Net Asset (Debt)**

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| <u>For the year ended June 30,</u>                        | <b>2014</b>       | <b>2013</b>         |
|-----------------------------------------------------------|-------------------|---------------------|
| <b>Operating surplus (deficit)</b>                        | <b>\$ 914,140</b> | <b>\$ (281,181)</b> |
| <b>Use (acquisition) of prepaid expenses and deposits</b> | <b>(14,562)</b>   | <b>984</b>          |
| <b>Increase (decrease) in net asset (debt)</b>            | <b>899,578</b>    | <b>(280,197)</b>    |
| <b>Net debt, beginning of year</b>                        | <b>(421,215)</b>  | <b>(141,018)</b>    |
| <b>Net asset (debt), end of year</b>                      | <b>\$ 478,363</b> | <b>\$ (421,215)</b> |

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**Commission scolaire francophone Territoires du Nord-Ouest**

**Statement of Cash Flows**

| <b>For the year ended June 30,</b>                  | <b>2014</b>         | <b>2013</b>        |
|-----------------------------------------------------|---------------------|--------------------|
| <b>Operating transactions</b>                       |                     |                    |
| <b>Cash received from:</b>                          |                     |                    |
| Government of Canada                                | \$ 39,731           | \$ 16,868          |
| Government of the Northwest Territories             | 6,588,073           | 5,335,448          |
| Recoveries and general revenue                      | 158,426             | 10,501             |
|                                                     | <b>6,786,230</b>    | <b>5,362,817</b>   |
| <b>Cash paid for:</b>                               |                     |                    |
| Compensation and benefits                           | (4,380,391)         | (4,168,630)        |
| Operations and maintenance                          | (1,672,915)         | (1,062,585)        |
|                                                     | <b>(6,053,306)</b>  | <b>(5,231,215)</b> |
| <b>Cash provided by operating transactions</b>      | <b>732,924</b>      | <b>131,602</b>     |
| <b>Investing transaction</b>                        |                     |                    |
| Temporary investments                               | -                   | 11,473             |
| <b>Change in cash position</b>                      | <b>732,924</b>      | <b>143,075</b>     |
| <b>Cash and cash equivalents, beginning of year</b> | <b>555,180</b>      | <b>412,105</b>     |
| <b>Cash and cash equivalents, end of year</b>       | <b>\$ 1,288,104</b> | <b>\$ 555,180</b>  |
| <b>Cash and cash equivalents consist of:</b>        |                     |                    |
| Cash                                                | \$ 1,253,104        | \$ 520,180         |
| Restricted cash (note 2)                            | 35,000              | 35,000             |
|                                                     | <b>\$ 1,288,104</b> | <b>\$ 555,180</b>  |

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## Commission scolaire francophone Territoires du Nord-Ouest

### Notes to Financial Statements

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June 30, 2014

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#### 1. Significant Accounting Policies

The financial statements of the Commission scolaire francophone Territoires du Nord-Ouest ("the Commission") have been prepared in accordance with Canadian public sector accounting standards. The financial statements have, in the administration's opinion, been properly prepared within reasonable limits of materiality and within the framework of the accounting policies summarized below.

##### (a) Reporting entity and services offered

The Commission was established under the *Education Act* of the Government of the Northwest Territories ("GNWT") by order of the Minister dated November 7, 2000. A full range of instructional programs ranging from pre-kindergarten through Grade 12 is offered by the Commission in both Yellowknife and Hay River.

The Commission is an independent legal and accounting entity with an elected Board of Trustees as stipulated in Section 82 of the *Education Act*. The Board of Trustees has decision making authority, the power to delegate authority, the ability to significantly influence operations and the sole accountability for all fiscal matters.

Section 81 of the *Education Act* outlines the powers of a Board of Education which for the Commission includes all aspects of operation and management. The Commission is the lowest (and sole) level of government exercising oversight responsibility.

The Commission is a public body performing a function of government in Canada. Paragraph 149(1)(c) of the Income Tax Act provides that a public body performing the function of government in Canada is exempt from taxation.

##### (b) Financial instruments

Financial assets originated or acquired or financial liabilities issued or assumed in an arm's length transaction are initially measured at their fair value. In the case of a financial asset or financial liability not subsequently measured at its fair value, the initial fair value is adjusted for financing fees and transaction costs that are directly attributable to its origination, acquisition, issuance or assumption. Such fees and costs in respect of financial assets and liabilities subsequently measured at fair value expensed.

Financial assets subsequently measured at amortized cost include cash, restricted cash, amounts due from the GNWT and other accounts receivable.

Financial liabilities subsequently measured at amortized cost include accounts payable and accrued liabilities, contributions repayable and salaries and wages payable.

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## **Commission scolaire francophone Territoires du Nord-Ouest**

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### **Notes to Financial Statements**

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**June 30, 2014**

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#### **1. Significant Accounting Policies (continued)**

##### **(b) Financial instruments (continued)**

At the end of each reporting period, management assesses whether there are any indications that financial assets measured at cost or amortized cost may be impaired. If there is an indication of impairment, management determines whether a significant adverse change has occurred in the expected timing or the amount of future cash flows from the asset, in which case the asset's carrying amount is reduced to the highest expected value that is recoverable by either holding the asset, selling the asset or by exercising the right to any collateral. The carrying amount of the asset is reduced directly or through the use of an allowance account and the amount of the reduction is recognized as an impairment loss in operations. Previously recognized impairment losses may be reversed to the extent of any improvement. The amount of the reversal, to a maximum of the related accumulated impairment charges recorded in respect of the particular asset is recognized in operations.

##### **(c) Employee leave and termination benefits**

Under the conditions of employment, employees qualify for annual leave of varying lengths depending on length of service. Annual leave is payable within one fiscal year. Employees also earn retirement and severance remuneration based on number of years of service. Certain employees will also receive assistance with removal costs to return to their point of recruitment. Payment of the removal and termination is dependent on employees leaving the Commission and other criteria as outlined in the negotiated collective agreements and management handbook guidelines of the GNWT.

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## Commission scolaire francophone Territoires du Nord-Ouest

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### Notes to Financial Statements

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June 30, 2014

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#### 1. Significant Accounting Policies (continued)

##### (d) Revenue recognition

Revenues are recognized in the period in which the transactions or events occurred that gave rise to the revenues. All revenues are recorded on an accrual basis, except when the accruals cannot be determined with a reasonable degree of certainty or when their estimation is impracticable.

Government transfers are recognized as revenues when the transfer is authorized and any eligibility criteria are met, except to the extent that transfer stipulations give rise to an obligation that meets the definition of a liability. Transfers are recognized as deferred revenue when transfer stipulations give rise to a liability. Transfer revenue is recognized in the statement of operations as the stipulation liabilities are settled.

Operating transfers are recognized as revenue in the period in which the events giving rise to the transaction occur, providing the transfers are authorized, any eligibility criteria have been met, and reasonable estimates of the amounts can be determined.

##### **GNWT - regular contributions**

The regular contributions from the GNWT is determined by a funding formula, based on student enrolment and price and volume fluctuation, and is received in monthly installments. The Commission retains surpluses and is responsible for deficits. Any funding requests, over and above those levels provided by the formula, must be first approved by the GNWT. The contribution revenue is recognized when received or receivable.

##### **GNWT - French minority language**

The French minority language contributions from the GNWT are determined by additional costs related to French minority language, and is received in three installments on the first of November, January and March. The contribution revenue is recognized when received or receivable.

##### **School funds**

Schools in the system administer funds which arise from certain school and student activities. Such funds, although subject to internal review, are not recorded in the accounts or in the financial statements of the Commission as they do not constitute any part of the approved budget and are available for use at the discretion of each individual school.

##### **Interest**

Interest income is recognized when received or receivable, if the amount can be reasonably estimated.

##### (e) Materials and supplies

Materials and supplies are considered a cost of operations and are expensed to the applicable program when received.

##### (f) Tangible capital assets

The Commission does not carry any tangible capital assets. All tangible capital assets used by the Commission are purchased by and remain the property of the GNWT.

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## Commission scolaire francophone Territoires du Nord-Ouest

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### Notes to Financial Statements

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June 30, 2014

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#### 1. Significant Accounting Policies (continued)

##### (g) Non-financial assets

Non-financial assets are accounted for as assets by the Commission because they can be used to provide services in future periods. These assets do not normally provide resources to discharge the liabilities of the Commission unless they are sold.

##### (h) Donated goods and services

The school buildings occupied by the Commission are the property of the GNWT. The lease of the office space occupied by the Commission is paid for by the GNWT. The fair value of the use of the building and office space can not be readily determined and, accordingly, has not been reported in the financial statements.

##### (i) Budget data

Section 117 of the *Education Act* of the Northwest Territories requires that Boards of Education prepare an annual budget.

The final priorities and funding allocations are determined by the Trustees of the Commission at a special meeting called for the purposes of reviewing budget proposals, recommending changes, additions or deletions and adopting the proposed budget.

This annual budget includes estimates of revenue and expenditures for operations. Budgets are considered a management control and planning tool and as such are incorporated into the accounting system of the Commission.

The budget may be amended within a given fiscal year in accordance with the Commission's policy, regulations and approved budget procedures. The budget data presented in the financial statements reflect the amended budget for the fiscal year, and therefore, include any amendments that may have been made during the year. The budget has not been audited.

##### (j) Measurement uncertainty

The preparation of these financial statements in conformity with Canadian public sector accounting standards, requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the amounts of revenue and expenses during the period. Actual results could differ from these estimates.

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## Commission scolaire francophone Territoires du Nord-Ouest

### Notes to Financial Statements

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June 30, 2014

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#### 2. Restricted Cash

Restricted Cash represents funds held in trust for the purpose of covering legal costs related to legal action against the GNWT for the provision of additional classroom space in Hay River (Note 8) received from Programme d'appui aux droits linguistiques (PADL) / Language Rights Support Program of Canada.

#### 3. Related Party Transactions

The Commission is related in terms of common ownership to all GNWT created departments, agencies and corporations. The Commission enters into transactions with these entities in the normal course of business. The Commission is provided with various administrative services by the GNWT, the value of which is not reflected in these financial statements. The administrative costs include legal services by the Department of Justice, insurance coverage by the Department of Finance, payroll services by the Department of Human Resources, internal audit services by the Department of Finance, and utility and maintenance by Public Works and Services. Transactions with related parties and balances at year-end not disclosed elsewhere in the financial statements are disclosed in this note.

##### Accounts receivable

|                                                           | Accounts<br>Receivable | AFDA        | 2014              | 2013              |
|-----------------------------------------------------------|------------------------|-------------|-------------------|-------------------|
| GNWT - Department of Education,<br>Culture and Employment | \$ 124,149             | \$ -        | \$ 124,149        | \$ 166,535        |
| GNWT - Department of Health and<br>Social Services        | 2,000                  | -           | 2,000             | -                 |
|                                                           | <b>\$ 126,149</b>      | <b>\$ -</b> | <b>\$ 126,149</b> | <b>\$ 166,535</b> |

##### Salaries and wages payable

|                                                            | 2014              | 2013              |
|------------------------------------------------------------|-------------------|-------------------|
| GNWT - Department of Finance (salaries and wages payable)  | \$ 532,082        | \$ 518,978        |
| GNWT - Department of Finance (employee deductions payable) | 1,075             | 1,168             |
| GNWT - Department of Finance (recruitment ads)             | 4,802             |                   |
|                                                            | <b>\$ 537,959</b> | <b>\$ 520,146</b> |

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**Commission scolaire francophone Territoires du Nord-Ouest****Notes to Financial Statements**

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**June 30, 2014**

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**3. Related Party Transactions (continued)****Other contributions - GNWT**

|                                                        | <b>2014</b>         | <b>2013</b>       |
|--------------------------------------------------------|---------------------|-------------------|
| GNWT - Department of Finance                           | \$ 1,127,287        | \$ -              |
| GNWT - Department of Education, Culture and Employment | 141,803             | 111,725           |
| GNWT - Department of Health and Social Services        | 9,300               | 9,054             |
|                                                        | <b>\$ 1,278,390</b> | <b>\$ 120,779</b> |

**Expenditures - GNWT**

|                                                                  | <b>2014</b>         | <b>2013</b>         |
|------------------------------------------------------------------|---------------------|---------------------|
| GNWT - Department of Finance (taxation)                          | \$ 1,324            | \$ -                |
| GNWT - Department of Finance (salaries and wages)                | 4,650,026           | 4,391,476           |
| GNWT - Department of Education, Culture and Employment (various) | 14,780              | 9,054               |
|                                                                  | <b>\$ 4,666,130</b> | <b>\$ 4,400,530</b> |

**4. Contributions Repayable**

Contributions repayable consists of revenues in excess of expenditures for contribution agreements in which surpluses are repayable to the Department.

|                                                                          | <b>2014</b> | <b>2013</b> |
|--------------------------------------------------------------------------|-------------|-------------|
| <b>Government of the Northwest Territories</b>                           |             |             |
| Department of Education, Culture and Employment - Infrastructure funding | \$ 60,776   | \$ 11,143   |

**5. Employee Leave and Termination Benefits**

|                             | <b>2014</b>       | <b>2013</b>       |
|-----------------------------|-------------------|-------------------|
| Severance liability benefit | \$ 64,174         | \$ 63,728         |
| Removal liability           | 92,473            | 84,506            |
|                             | <b>\$ 156,647</b> | <b>\$ 148,234</b> |

## Commission scolaire francophone Territoires du Nord-Ouest

### Notes to Financial Statements

June 30, 2014

#### 6. Deferred Revenue

Deferred revenue consists of funding received from the Programme d'appui aux droits linguistiques (PADL) / Language Rights Support Program of Canada for expenditures not yet incurred at year end.

|              | 2014      | 2013      |
|--------------|-----------|-----------|
| PADL funding | \$ 35,000 | \$ 35,000 |

#### 7. Commitments

The Commission is committed to two photocopier lease agreements with Xerox which expire in 2016.

The Commission is committed to a busing services agreement with Cardinal Coach Lines Ltd. The agreement expires in 2015.

The leases are payable in varying monthly installments. The future minimum payments are as follows:

|                              | Expires in fiscal year | 2015             | 2016-2018        | Total            |
|------------------------------|------------------------|------------------|------------------|------------------|
| <b>Equipment leases</b>      |                        |                  |                  |                  |
| Xerox WC5755 Printer         | 2016                   | \$ 3,285         | \$ 3,285         | \$ 6,570         |
| Xerox WC7125                 | 2016                   | 3,524            | -                | 3,524            |
| Aficio MP C4000              | 2015                   | 10,140           | -                | 10,140           |
|                              |                        | <b>16,949</b>    | <b>3,285</b>     | <b>20,234</b>    |
| <b>Operational Contracts</b> |                        |                  |                  |                  |
| Arctic alarm                 | Continuous             | 2,375            | 2,375            | 4,750            |
| Northern Patrol Services     | Continuous             | 2,688            | 2,688            | 5,376            |
| Bus Services                 | 2015                   | 30,000           | 30,000           | 60,000           |
|                              |                        | <b>\$ 52,012</b> | <b>\$ 38,348</b> | <b>\$ 90,360</b> |

#### 8. Contingencies

In early June 2012, a judgement was decreed in the legal action brought by the Commission against the GNWT to provide additional classroom space in Hay River and to assert the right to enrol students in both schools, and in a second legal action brought against the GNWT by L'Association des Parents Ayants Droit, with the support of the Commission, to provide additional classroom space in Yellowknife. In this judgement the GNWT was ordered by the Supreme Court of the Northwest Territories to reimburse \$1,127,287 to the Commission. Payment was received during the fiscal year.

The GNWT has submitted an appeal, which if successful, the Commission would be required to repay the funds received to the GNWT. The appeal has not yet been heard by the court. In management's view a successful appeal is not likely.

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## **Commission scolaire francophone Territoires du Nord-Ouest**

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### **Notes to Financial Statements**

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**June 30, 2014**

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#### **9. Financial Instruments**

Financial instruments consist of recorded amounts of cash, restricted cash, amounts due from the Government of the Northwest Territories and other accounts receivable which will result in future cash receipts, as well as accounts payable and accrued liabilities, contributions repayable and salaries and wages payable which will result in future cash outlays.

The Commission is exposed to the following risks in respect of certain of the financial instruments held:

**a) Credit risk**

Credit risk arises from the potential that a counter party will fail to perform its obligations. This risk is due from GNWT and Other accounts receivable of \$285,198 (2013 - \$215,688). The Commission is exposed to credit risk from government funding agencies, recipients of services and preschool clients. The Commission has a concentrated risk of credit from the Department of Education, Culture and Employment and the Northwest Territories Teachers Association. At June 30, 2014, receivables from these two organizations comprised approximately 78% of the total outstanding receivables. The Commission reduces its risk exposure by following up on old account receivables for collection. Additionally the risk is minimized due to the credit worthiness of the Territorial Government and the Teachers Association. The Commission is also exposed to credit risk in cash of \$1,253,104 (2013 - \$520,180) as a result of having funds with a chartered bank in excess of the insurable limit. Furthermore the full balance of cash is held at one financial institution. This risk has not changed from the prior year.

**b) Liquidity risk**

The Commission has liquidity risk in the accounts payable, accrued liabilities, contributions repayable and salaries and wages payable of \$865,182 (2013 - \$974,137). Liquidity risk is the risk that the Commission cannot repay its obligations when they become due to its creditors. The Commission reduces its exposure to liquidity risk by ensuring that it documents when authorized payments become due and consistently monitoring cash flows. This risk has not changed from the prior year.

Commission scolaire francophone Territoires du Nord-Ouest

**Schedule 1 - Details of Expenses**

**For the year ended June 30, 2014**

|                                | School<br>Programs  | Inclusive<br>Schooling<br>(Schedule 2) | Operation &<br>Maintenance | Administration    | Aboriginal<br>Languages<br>(Schedule 3) | Total               |
|--------------------------------|---------------------|----------------------------------------|----------------------------|-------------------|-----------------------------------------|---------------------|
| <b>Salaries</b>                |                     |                                        |                            |                   |                                         |                     |
| Teacher salaries               | \$ 2,773,540        | \$ 433,679                             | \$ -                       | \$ -              | \$ 38,937                               | \$ 3,246,156        |
| Instruction assistants         | 179,455             | 259,591                                | -                          | -                 | -                                       | 439,046             |
| Non-instructional staff        | 387,894             | 49,174                                 | -                          | 367,332           | -                                       | 804,400             |
| Board/trustee honorarium       | -                   | -                                      | -                          | 33,920            | -                                       | 33,920              |
|                                | <b>3,340,889</b>    | <b>742,444</b>                         | <b>-</b>                   | <b>401,252</b>    | <b>38,937</b>                           | <b>4,523,522</b>    |
| <b>Employee benefits</b>       |                     |                                        |                            |                   |                                         |                     |
| Employee benefits              | -                   | -                                      | 19,400                     | -                 | -                                       | 19,400              |
| Leave and termination benefits | -                   | -                                      | 28,831                     | -                 | -                                       | 28,831              |
|                                | <b>-</b>            | <b>-</b>                               | <b>48,231</b>              | <b>-</b>          | <b>-</b>                                | <b>48,231</b>       |
| <b>Services purchased</b>      |                     |                                        |                            |                   |                                         |                     |
| Advertising/printing           | -                   | -                                      | 10,500                     | 5,771             | -                                       | 16,271              |
| Communications                 | 12,477              | -                                      | -                          | 11,865            | -                                       | 24,342              |
| Contracted services            | 30,000              | 37,799                                 | -                          | 376,287           | -                                       | 444,086             |
| Maintenance/repair             | 15,028              | -                                      | 44,300                     | -                 | -                                       | 59,328              |
| Other                          | 62,676              | 23,833                                 | -                          | 19,949            | 39,675                                  | 146,133             |
| Rental/leases                  | 110,847             | -                                      | -                          | 13,346            | -                                       | 124,193             |
| Student travel                 | 57,267              | -                                      | -                          | -                 | -                                       | 57,267              |
| Travel                         | 4,810               | 11,978                                 | -                          | 21,129            | 12,065                                  | 49,982              |
|                                | <b>293,105</b>      | <b>73,610</b>                          | <b>54,800</b>              | <b>448,347</b>    | <b>51,740</b>                           | <b>921,602</b>      |
| <b>Supplies and materials</b>  |                     |                                        |                            |                   |                                         |                     |
| Freight                        | 410                 | 2,629                                  | -                          | 273               | -                                       | 3,312               |
| Materials                      | 286,697             | 43,520                                 | -                          | 27,095            | 37,987                                  | 395,299             |
|                                | <b>287,107</b>      | <b>46,149</b>                          | <b>-</b>                   | <b>27,368</b>     | <b>37,987</b>                           | <b>398,611</b>      |
|                                | <b>\$ 3,921,101</b> | <b>\$ 862,203</b>                      | <b>\$ 103,031</b>          | <b>\$ 876,967</b> | <b>\$ 128,664</b>                       | <b>\$ 5,891,966</b> |

**Commission scolaire francophone Territoires du Nord-Ouest**

**Schedule 2 - Details of Inclusive Schooling Expenses**

**For the year ended June 30, 2014**

|                                      | Staff<br>Development | Student<br>Resources | General<br>Inclusive<br>Schooling | Total             |
|--------------------------------------|----------------------|----------------------|-----------------------------------|-------------------|
| <b>Function Salaries</b>             |                      |                      |                                   |                   |
| Consultants                          | \$ -                 | \$ -                 | \$ 49,174                         | \$ 49,174         |
| Honoraria                            | 37,799               | -                    | -                                 | 37,799            |
| Program support teachers             | 23,833               | -                    | 433,679                           | 457,512           |
| Supportive assistants                | -                    | -                    | 259,591                           | 259,591           |
|                                      | <b>61,632</b>        | -                    | <b>742,444</b>                    | <b>804,076</b>    |
| <b>Services Purchased/Contracted</b> |                      |                      |                                   |                   |
| Travel                               | -                    | -                    | <b>11,978</b>                     | <b>11,978</b>     |
| <b>Materials/Supplies/Freight</b>    |                      |                      |                                   |                   |
| Freight                              | -                    | -                    | 2,629                             | 2,629             |
| Materials                            | -                    | 43,520               | -                                 | 43,520            |
|                                      | -                    | <b>43,520</b>        | <b>2,629</b>                      | <b>46,149</b>     |
|                                      | <b>\$ 61,632</b>     | <b>\$ 43,520</b>     | <b>\$ 757,051</b>                 | <b>\$ 862,203</b> |

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**Commission scolaire francophone Territoires du Nord-Ouest**

**Schedule 3 - Details of Aboriginal Language and Culture Expenses**

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**For the year ended June 30, 2014**

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|                                      | <b>Student<br/>Instructions</b> |  | <b>School<br/>Activities<br/>&amp; Integrated<br/>Community<br/>Programs</b> |  | <b>Total</b>      |
|--------------------------------------|---------------------------------|--|------------------------------------------------------------------------------|--|-------------------|
| <b>Function Salaries</b>             |                                 |  |                                                                              |  |                   |
| ALCBE teachers                       | \$ 38,937                       |  | \$ -                                                                         |  | \$ 38,937         |
| Honoraria                            | -                               |  | 39,675                                                                       |  | 39,675            |
|                                      | <b>38,937</b>                   |  | <b>39,675</b>                                                                |  | <b>78,612</b>     |
| <b>Services Purchased/Contracted</b> |                                 |  |                                                                              |  |                   |
| Travel                               | -                               |  | 12,065                                                                       |  | 12,065            |
| <b>Materials/Supplies/Freight</b>    |                                 |  |                                                                              |  |                   |
| Materials                            | -                               |  | 37,987                                                                       |  | 37,987            |
|                                      | <b>\$ 38,937</b>                |  | <b>\$ 89,727</b>                                                             |  | <b>\$ 128,664</b> |

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Commission scolaire francophone Territoires du Nord-Ouest

**Schedule 4 - French Language Funding**

For the year ended June 30, 2014

|                                              | Contributions<br>from GNWT | Commitments<br>from<br>Commission | Expenditures        | (Under) Over<br>Funding |
|----------------------------------------------|----------------------------|-----------------------------------|---------------------|-------------------------|
| <b>STUDENT PARTICIPATION</b>                 |                            |                                   |                     |                         |
| School administration (salary)               | \$ 231,500                 | \$ 20,000                         | \$ 276,631          | \$ (25,131)             |
| Retention bursaries                          | 12,000                     | -                                 | 15,250              | (3,250)                 |
| 2 grade level per class (salary)             | 250,350                    | 1,700,000                         | 2,259,499           | (309,149)               |
| 2 secretaries / librarian (salary)           | 117,500                    | 48,000                            | 176,295             | (10,795)                |
| <b>SCHOOL PROGRAMS</b>                       |                            |                                   |                     |                         |
| Cyber pedagogy (salary)                      | 115,000                    | 10,000                            | 126,327             | (1,327)                 |
| Technology resources                         | 50,000                     | -                                 | 74,251              | (24,251)                |
| <b>PROGRAM ENRICHMENT</b>                    |                            |                                   |                     |                         |
| Partnership early childhood                  | 30,000                     | -                                 | 33,044              | (3,044)                 |
| Teacher assistants for francisation (salary) | 120,000                    | 20,000                            | 179,455             | (39,455)                |
| Art Program - Ecole Boreale                  | 10,000                     | -                                 | 10,000              | -                       |
| Cultural activities                          | 50,000                     | -                                 | 62,468              | (12,468)                |
| French resource purchase                     | 30,000                     | 5,000                             | 42,002              | (7,002)                 |
| <b>EDUCATIONAL SUPPORT FOR PERSONNEL</b>     |                            |                                   |                     |                         |
| Mentors in literacy and numeracy             | 106,500                    | 15,000                            | 98,866              | 22,634                  |
| Mentors in literacy and numeracy (O&M)       | 20,000                     | -                                 | 41,495              | (21,495)                |
| Professional development                     | 10,000                     | 20,000                            | 38,396              | (8,396)                 |
| <b>Total</b>                                 | <b>\$ 1,152,850</b>        | <b>\$ 1,838,000</b>               | <b>\$ 3,433,979</b> | <b>\$ (443,129)</b>     |

**Regular GNWT Funding**

Total \$ 4,164,030

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**Commission scolaire francophone Territoires du Nord-Ouest**

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**Schedule 5 - Student Success Initiative**

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**For the year ended June 30, 2014**

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|                                  | <b>Total</b>      |
|----------------------------------|-------------------|
| <b>Revenue</b>                   | <b>\$ 24,963</b>  |
| <br><b>Expenditures</b>          |                   |
| Salaries/Wages                   |                   |
| Facilitator fees                 | 10,000            |
| Substitute teacher               | 2,156             |
|                                  | <b>12,156</b>     |
| <br><b>Travel</b>                | <br><b>9,540</b>  |
| <br><b>Workshop expenditures</b> |                   |
| Material                         | 3,267             |
| <br><b>Total expenditures</b>    | <br><b>24,963</b> |
| <br><b>Surplus</b>               | <br><b>\$ -</b>   |

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**Commission scolaire francophone Territoires du Nord-Ouest**

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**Schedule 6 - Infrastructure Revenues and Expenses**

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**For the year ended June 30, 2014**

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|                                                          | <b>Total</b>     |
|----------------------------------------------------------|------------------|
| <b>Personnel Infrastructure Contributions</b>            | <b>\$ 89,170</b> |
| <b>Expenditures</b>                                      |                  |
| Staffing:                                                |                  |
| Advertising                                              | 10,500           |
| Removal in/transfer                                      | 28,831           |
| WCB premiums                                             | 19,400           |
|                                                          | <b>58,731</b>    |
| <b>Personnel infrastructure net</b>                      | <b>30,439</b>    |
| <b>Utilities and Leases Infrastructure Contributions</b> | <b>74,637</b>    |
| <b>Expenditures</b>                                      |                  |
| Other                                                    | 15,482           |
| Maintenance                                              | 28,818           |
|                                                          | <b>44,300</b>    |
| <b>Utilities and leases infrastructure net</b>           | <b>30,337</b>    |
| <b>Surplus repayable (Note 4)</b>                        | <b>\$ 60,776</b> |