



Application for a Manufacturing License

Instructions: Complete all applicable fields, attach required documents and submit with payment as outlined at the bottom of this form. You may complete this form one of two ways: 1) at your computer, save then print or 2) by hand – print clearly using dark ink.

Type of Application

- New Application OR Transfer Application
- Brewer OR Distiller

Applicant Information

Applicant Name: _____

First Name

Last Name

- Canadian Citizen Permanent Resident of Canada Other (please specify)

Corporation: _____

[Enter the name of the public or private corporation, partnership, organization]

Mailing Address: _____

Street #, P.O. Box # Street Name

Community _____ Territory/Province _____ Postal Code _____

Phone Number: _____

Fax: _____

Email: _____

If Applicant is a Partnership

Name of Partner: _____

First Name

Last Name

Mailing Address: _____

Street #, P.O. Box #

Street Name

Community _____ Territory/Province _____ Postal Code _____

Phone Number: _____

Fax: _____

Email: _____

* If more than one partner, please attached a list of the additional partner information.

Manufacturing Information

Manufacturer Name: _____

Street Address: _____
Street # Street Name

Community Postal Code

Applicant is: Owner Tenant of the establishment premises.

Name of Premises Owner (if tenant): _____

Address of Owner _____
Street # Street Name

Community Territory/Province Postal Code

Annual Rent: _____ Expiry date of Lease: _____

Business Phone Number: _____
Business Fax: _____
Business Email: _____
Business website: _____

On-Site Manager

Name of On-site Manager: _____

Mailing Address: _____
Street #, P.O. Box # Street Name

Community Postal Code

Phone Number: _____
Fax: _____
Email: _____

Manufacturer's Retail Outlet Licence

Are you also applying for a Manufacturer's Retail Outlet Licence? Yes No

Is the Outlet at the same location as the manufacturing facility? Yes No

If No, complete this section

Street Address: _____
Street # Street Name

Community Postal Code

Proposed Operating Hours

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
OPEN						
CLOSE						

Request to Transfer License

Current License Number: _____
 Current Name of Establishment: _____

I (we) _____ agree to transfer all rights, title and interest in the above licence, to be effective on the date of transfer of the licence to the applicant, by the Liquor Licensing Board. Until that time, I (we) remain responsible as the Licence Holder.

Current Licence Holder Name: _____
 Signature _____

Forwarding Address of Current Licence Holder: _____
 Street #, P.O. Box # Street Name

Community Territory/Province Postal Code

Declaration of Signing Authority

I solemnly declare that the statements in this application are true.

Signature of any shareholder of a private corporation, signing officer of a public corporation or society, sole proprietor or all individuals in a partnership is required below:
Note: An agent, lawyer, resident manager or third party operator **may not** sign the declaration on behalf of the applicant.

Name of Official: _____
 Last/first/middle Position Date

Signature: _____

Name of Official: _____
 Last/first/middle Position Date

Signature: _____

Any person who applies for the issue or transfer of a liquor license and who in the application knowingly fails to make full disclosure to the Board respecting any circumstances referred to in Section 5 of the **Liquor Act** (persons ineligible for a license) is guilty of an offence.

Applications can be submitted to the Liquor Licensing Board by email or by mail at:
#204 – 31 Capital Dr., Hay River NT X0E 1G2

The Board office can be reached at (867) 874-8717 or toll free at 800-351-7770.

STATUTORY DECLARATION

CANADA) IN THE MATTER OF THE
) NORTHWEST TERRITORIES
) LIQUOR ACT AND REGULATIONS
NORTHWEST TERRITORIES)

I, _____, of the City/Town of _____, in the
Northwest Territories,

DO SOLEMNLY DECLARE THAT:

- 1. I am a Canadian citizen and have reached the age of majority;
2. I have read section 5 of the Liquor Act and section 12 of the Liquor Act Regulations, which are attached, and am aware of nothing that would make me ineligible to hold a license issued under the Liquor Act;
3. I am the owner of the business carried on at the premises for which the license is being sought.
4. I have identified my associates as required by the NWT Liquor Act.
5. Attached to this declaration and marked as Exhibit "A" is a copy of my criminal records check, dated within 3 months of today's date.

AND I MAKE THIS DECLARATION CONSCIENTIOUSLY BELIEVING IT TO BE TRUE, AND KNOWING THAT IT IS OF THE SAME FORCE AND EFFECT AS IF MADE UNDER OATH AND BY VIRTUE OF THE CANADA EVIDENCE ACT.

SWORN BEFORE ME at the City/Town of _____
_____ in the _____
Northwest Territories, the _____ day of _____, 20____.

A Commissioner for Oaths in and for the Northwest Territories.
My appointment expires:
Print Name:

(Signature of Declarant)

LIQUOR ACT S.N.W.T. 2007,c.15	LIQUOR REGULATIONS R-069-2008
<p>5. (1) A licence may not be issued or transferred under this Act to or in respect of</p> <ul style="list-style-type: none"> (a) a minor; (b) an individual who is not a Canadian citizen or a permanent resident; (c) an extra-territorial corporation as defined in the Business Corporations Act that is not <ul style="list-style-type: none"> (i) registered under the Business Corporations Act, or (ii) incorporated by or under an Act of Canada; (d) a partnership that is not registered under the Partnership Act; (e) a person who the Board considers is not the true owner of the business carried on at the premises for which the licence is sought; (f) a person who has been convicted of an offence described in the regulations and established under a law of Canada, the Northwest Territories, another territory or a province; (g) a person who has been disqualified under this Act or the regulations; (h) a person who is a vendor or an employee of a vendor; (i) premises that have been disqualified under this Act or the regulations; or (j) a person who has not complied with the applicable laws of Canada, in relation to a manufacturing licence. <p>(2) A licence may not be issued or transferred under this Act to, or in respect of, a person who has been charged with and is awaiting a final disposition for an offence described in the regulations and established under a law of Canada, the Northwest Territories, another territory or a province.</p> <p>(3) A licence may not be issued or transferred under this Act to, or in respect of, a person if the person's on-site manager or associate</p> <ul style="list-style-type: none"> (a) has been <ul style="list-style-type: none"> (i) convicted of an offence referred to in paragraph (1)(f), or (ii) charged with an offence referred to in subsection (2); (b) has been disqualified from holding a licence under paragraph 30(1)(b); (c) is a vendor; or (d) is a party to an agreement with a liquor manufacturer or supplier for the sale of the liquor of the manufacturer or supplier. 	<p>12. (1) For the purposes of paragraph 5(1)(f), subsection 5(2) and subparagraphs 5(3)(a)(i) and (ii) of the Act, an offence means any of the following:</p> <ul style="list-style-type: none"> (a) an offence under subsection 7(3) (failure to make full disclosure), subsection 72(2) (false statements), section 73 (unlawful manufacture of liquor) or section 74 (unlawful sale) of the Act; (b) an offence under subsection 16.2(3) (failure to make full disclosure), subsection 24(2) (failure to make full disclosure), section 83.1 (unlawful manufacture), section 84 (unlawful sale of liquor), section 85 (supplying liquor to underage persons), section 86 (false information) of the former Act; (c) an offence under the Criminal Code; (d) an offence under the Excise Act (Canada), Excise Act, 2001 (Canada), Food and Drugs Act (Canada), Importation of Intoxicating Liquors Act (Canada), or Spirit Drinks Trade Act (Canada) relating to liquor; (e) an offence under the Controlled Drugs and Substances Act (Canada) relating to trafficking, importing or possession for the purpose of trafficking of a narcotic; (f) an offence under the Food and Drugs Act (Canada) relating to food or a controlled or restricted drug. <p>(2) Notwithstanding subsection (1), an offence described in that subsection does not include</p> <ul style="list-style-type: none"> (a) an offence where the conviction occurred more than seven years before the date of the application; or (b) an offence exempted by the Board under subsection (3). <p>(3) The Board may, on application, exempt an offence described in subsection (1), if satisfied that</p> <ul style="list-style-type: none"> (a) the offence was a minor infraction of the law; or (b) issuing the licence will not create an undue risk of harm to the public.