

Northwest Territories Human Rights Commission

Financial Statements

March 31, 2015

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Independent Auditors' Report

To the Commission Members of Northwest Territories Human Rights Commission

We have audited the accompanying financial statement of Northwest Territories Human Rights Commission, which comprise the statement of financial position as at March 31, 2015, and the statements of operations, changes in net assets and cash flows for the year then ended, and a summary of significant accounting policies and other explanatory information.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Public Sector Accounting Standards for Not-for-profit Organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgement, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of the accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.



Independent Auditors' Report (continued)

Opinion

In our opinion, the financial statements present fairly, in all material respects, the financial position of Northwest Territories Human Rights Commission as at March 31, 2015 and the results of its operations and cash flows for the year then ended in accordance with Public Sector Accounting Standards for Not-for-Profit Organizations.

Report on Other Legal and Regulatory Requirements

We further report in accordance with the *Financial Administration Act* of the Northwest Territories that, in our opinion, proper books of account have been kept by the Commission, the financial statements are in agreement therewith, and the transactions that have come under my notice have, in all material respects, been in accordance with the *Financial Administration Act*.

A handwritten signature in black ink that reads "Crowe MacKay LLP".

Yellowknife, Northwest Territories
June 30, 2015

Chartered Accountants

Northwest Territories Human Rights Commission

Statement of Operations

For the year ended March 31,	2015	2014
Revenue		
Government of the Northwest Territories ("GNWT")		
- Operating grant	\$ 370,000	\$ 250,000
- Expense reimbursement (Note 4)	(63,682)	(21,187)
- Refunded to GNWT	(20,000)	-
	286,318	228,813
Expenses		
Accounting	6,760	7,245
Advertising and promotion	24,901	10,008
Bank charges	25	25
Benefits and pension	1,968	2,891
Catering	4,538	663
Contracts - administration	101,790	5,943
Donations	-	5,000
Events	29,886	8,743
Honorarium - commission chair	23,644	17,933
Honorarium - commission members	38,187	23,801
Legal expenses	28,487	88,028
Membership fees	2,242	1,750
Office supplies	-	597
Postal and courier	97	95
Printing	2,773	6,386
Staff training	-	80
Telephone	268	168
Travel - commission members	220	-
Travel - staff	250	-
Website	639	1,783
	266,675	181,139
Excess revenue	\$ 19,643	\$ 47,674

Northwest Territories Human Rights Commission

Statement of Changes in Net Assets

For the year ended March 31,

2015

2014

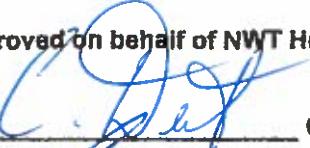
	General Fund	Total	Total
Balance, beginning of year	\$ 105,092	\$ 105,092	\$ 57,418
Excess revenue	19,643	19,643	47,674
Balance, end of year	\$ 124,735	\$ 124,735	\$ 105,092

Northwest Territories Human Rights Commission

Statement of Financial Position

<u>As at March 31,</u>	<u>2015</u>	<u>2014</u>
Assets		
Current		
Cash	\$ 147,509	\$ 95,687
Due from GNWT - Legislative Assembly (Note 4)	6,348	18,813
Prepaid expenses	950	936
	\$ 154,807	\$ 115,436
Liabilities		
Current		
Accounts payable and accrued liabilities	\$ 30,072	\$ 10,344
Net Assets		
General Fund	124,735	105,092
	\$ 154,807	\$ 115,436

Approved on behalf of NWT Human Rights Commission



Commission Chair



Commission Member

Northwest Territories Human Rights Commission

Statement of Cash Flows

For the year ended March 31,	2015	2014
Cash provided by (used in)		
Operating activities		
Excess revenue	\$ 19,643	\$ 47,674
Change in non-cash operating working capital		
Due from GNWT - Legislative Assembly	12,465	9,389
Prepaid expenses	(14)	(192)
Accounts payable and accrued liabilities	19,728	(825)
Change in cash	51,822	56,046
Cash, opening	95,687	39,641
Cash, closing	\$ 147,509	\$ 95,687

Northwest Territories Human Rights Commission

Notes to Financial Statements

March 31, 2015

1. Nature of Operations

The Northwest Territories Human Rights Commission (the "Commission") was established to promote human rights through education and advocacy and to provide the administration of the complaints process. The Commission was established by the *Human Rights Act* of the Northwest Territories which came into effect on July 1, 2004. The Commission is exempt from income taxes and GST on the basis that they are an entity of the Government of the Northwest Territories (GNWT).

2. Accounting Policies

These financial statements have been prepared in accordance with Public Sector Accounting Standards for Not-for-Profit Organizations (PSA-NPO) as issued by the Public Sector Accounting Board (PSAB). The following is a summary of the significant accounting policies used by management in the preparation of these financial statements.

(a) Financial instruments

The Commission classifies its financial instruments at cost or amortized cost. The Commission's accounting policy this financial instrument category is as follows:

This category includes cash, due from GNWT - Legislative Assembly and accounts payable and accrued liabilities. They are initially recognized at cost and subsequently carried at amortized cost using the effective interest rate method, less any impairment losses on financial assets.

Transaction costs related to financial instruments in the amortized cost category are added to the carrying value of the instruments.

Write-downs on financial assets in the amortized cost category are recognized when the amount of a loss is known with sufficient precision, and there is no realistic prospect of recovery. Financial assets are then written down to net recoverable value with the write-down being recognized in the statement of operations.

(b) Fund accounting

Revenue and expenses for general operating activities are reported in the General Fund.

(c) Revenue recognition

The Commission follows the deferral method of accounting for contributions. Restricted contributions are recognized as revenue in the year in which the related expenses are incurred. Unrestricted contributions are recognized as revenue when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured. Funds received and not expended are neither deferred nor repayable to the funding organization.

Northwest Territories Human Rights Commission

Notes to Financial Statements

March 31, 2015

2. Accounting Policies (continued)

(d) Measurement uncertainty

The preparation of financial statements in conformity with Public Sector Accounting Standards for Not-for-Profit Organizations requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the updated amounts of revenues and expenses during the period. Actual results could differ from those estimates.

(e) Contributed Services

These financial statements only report the funding and expenditures relating to the contribution funding from the Legislative Assembly of the Northwest Territories. The Legislative Assembly makes expenditures on behalf of the Commission and the expenditures are not included in these financial statements. The salaries for Director, Deputy Director, and staff, rent and office expenses are paid directly by the Legislative Assembly and are not reflected in these financial statements.

3. Transfer of Assets

The equipment that was previously held and recorded in the Commission has been transferred to the GNWT. This has been done to enable the GNWT to consolidate all their tangible capital assets for their reporting purposes.

Northwest Territories Human Rights Commission

Notes to Financial Statements

March 31, 2015

4. Expense Reimbursement

The Commission gave the GNWT a portion from its funding to pay for travel expenses on behalf of the Commission. In the current year, \$70,000 of the \$300,000 funding was given to the GNWT for travel. The GNWT spent \$ 63,682 on behalf of the Commission and \$6,348 is shown as a receivable.

5784 - Travel Commision Chair

5785 - Travel Commision Member

5786 - Travel Staff Member

5893 - Registration - Commision Chair

5892 - Registration - Commision Member

5615 - Advertising

5700 - Office supplies

5789 - Event expense

	Account 5784	Account 5785	Account 5786	Account 5893	Account 5892	Account 5615	Account 5700	Account 5789	TOTAL 2015	TOTAL 2014
Administration	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 608	\$ -	\$ 608	\$ -
HRC in Person										
Meetings	-	4,448	-	-	-	-	-	-	4,448	8,374
CASHRA	3,780	7,859	-	550	2,200	-	-	-	14,389	12,313
Community Visits	-	9,570	4,781	-	-	-	-	-	14,451	500
Community Events	-	8,414	16,100	-	-	-	-	-	24,514	-
Community Initiatives	-	-	-	-	-	-	-	915	915	-
Comprehensive Review	-	-	-	-	-	4,357	-	-	4,357	-
Total	\$ 3,780	\$ 30,391	\$ 20,881	\$ 550	\$ 2,200	\$ 4,357	\$ 608	\$ 915	\$ 63,682	\$ 21,187

5. Financial Instruments

The Commission is exposed to credit risks from its financial instruments. Qualitative and quantitative analysis of the significant risk from the Commission's financial instruments by type of risk is provided below:

(a) Credit risk

Credit risk is the risk of financial loss to the Commission if a debtor fails to make payments of interest and principal when due. The Commission is exposed to this risk relating to its, cash and due from the GNWT - Legislative Assembly.

The Commission holds its cash with a federally regulated chartered bank who is insured by the Canadian Deposit Insurance Corporation. In the event of default, the Commission's cash is insured up to \$100,000.

Credit risk related to amount due from the GNWT - Legislative Assembly is mitigated by internal controls as well policies and oversight over arrears for ultimate collection. Management has determined that no impairment was required.

The Commission's maximum exposure to credit risk is represented by the financial assets for a total of \$153,857 (2014 - \$115,500).

Northwest Territories Human Rights Commission

Notes to Financial Statements

March 31, 2015

5. Financial Instruments (continued)

(a) Credit risk (continued)

Concentration of credit risk

The Commission does have concentration risk. At March 31, 2015, receivables from one government agency comprised 100% of the total outstanding accounts receivables. The Commission reduces this risk by monitoring overdue balances.

The Commission also has concentration risk of credit risk as deposits are held in one Canadian chartered bank.