

**PRIVATIZATION OF GOVERNMENT  
PROGRAMS, SERVICES OR  
ENTERPRISES**

**912**

Accounting and Control of  
Revenue  
Privatization of Government  
Programs, Services, or  
Enterprises

**APPENDIX A  
PRIVATIZATION PROCEDURE CHECKLIST**

**1. Department of Municipal and Community Affairs.**

- a) Does the privatization plan include the sale, lease or transfer of land?  
(If no, proceed to Section 2) — — —
- b) If a) is yes, has purchaser made application to the Director, Lands Division, Department of Municipal and Community Affairs, or the municipal government in the communities of Fort Smith, Hay River, Inuvik, Pine Point and Yellowknife? — — —
- c) Does the privatization agreement provide for a conditional agreement for the sale, lease or transfer of land? If yes, has the agreement been reviewed by the Director, Lands Division, Department of Municipal and Community Affairs? — — —
- d) If land issues not resolved, is privatization proceeding?  
Explain:   
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**2. Department of Public Works and Highways.**

- a) Does the privatization plan include the sale or lease of buildings or works?  
(If no, proceed to Section 3) — — —
- b) Was a market value established through an acceptable appraisal process by the Department of Public Works and Highways? — — —
- c) Was there a public tender or a call for proposals for the sale or lease of the building or works? — — —

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**APPENDIX A (Continued)**

d) Was Financial Management Board approval sought where:

(i) the building or works is being sold or leased for less than the predetermined market value? \_\_\_\_\_

(ii) approval-in-principle is required to negotiate the sale or lease of the building or works? \_\_\_\_\_

e) Does the agreement for purchase and sale or lease provide for due care and custody of the building and works where these may revert to the government for whatever reason at some future date? \_\_\_\_\_

f) If building and works issues are not resolved, is privatization proceeding?  
Explain: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

3. Department of Government Services.

a) Does the privatization plan include the sale, lease or transfer of assets other than land, buildings or works?  
(If no, proceed to Section 4) \_\_\_\_\_

b) Was a market value established through an acceptable appraisal process and provided to Government Services? \_\_\_\_\_

c) Were "other" assets sold or leased through public tender or a call for proposals? \_\_\_\_\_

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**APPENDIX A (Continued)**

d) Was Financial Management Board approval sought where:

(i) the "other" assets are being sold or leased for less than the predetermined market value? \_\_\_\_\_

(ii) approval-in-principle is required to negotiate the sale or lease of the "other" assets? \_\_\_\_\_

e) Does the agreement for purchase and sale or lease provide for due care and custody of the "other" assets where these may revert to the Government for whatever reason at some future date? \_\_\_\_\_

f) If issues relating to "other" assets are not resolved, is privatization proceeding?  
Explain: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

4. Department of Personnel.

a) Has the Department of Personnel been consulted with regard to the layoff or reassignment of staff affected by the privatization plan? \_\_\_\_\_

b) Do any staff reassignments or layoffs initiated by the privatization plan satisfy the Government's moral and legal obligations under the collective agreements with the N.W.T. Public Service Association and the N.W.T. Teacher's Association or any other written or implied contracts? \_\_\_\_\_

5. Administration.

a) Has the department complied with the Government Contract Regulations? \_\_\_\_\_

b) Where credit has been granted has the Department of Finance provided a credit report and recommendation? \_\_\_\_\_

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**APPENDIX A (Continued)**

- c) Has the Comptroller General been advised to close bank accounts where necessary? \_\_\_\_\_
- d) Have inventories been taken in accordance with standard procedures? \_\_\_\_\_
- e) Has the responsibility for current receivables and payables been identified? \_\_\_\_\_
- f) Have the future liabilities of the Government been adequately disclosed? \_\_\_\_\_
- g) If issues relating to administration are not resolved, is privatization proceeding?  
Explain: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

6. Legal.

Have all contractual arrangements been reviewed and found acceptable by Legal Services Division, Department of Justice? \_\_\_\_\_

7. General.

- a) All departments which have an interest in this privatization initiative have no objections to it proceeding? \_\_\_\_\_

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## APPENDIX A (Continued)

b) Any comments or outstanding issues?