
Appendix B

Instrument of Delegation

I, insert name, Comptroller General, Department of Finance, Government of the Northwest Territories, *delegate* hereby with my signature the following powers and duties to insert name, in standing acting capacity as the Director of Corporate Human Resources, Department of Human Resources in the Government of the Northwest Territories.

<u>FAA Section</u>	<u>Description</u>	<u>Conditions/Limitations</u>
13 (2)	Authorize payment of all government staff salaries and wages	

<u>FAM</u>	<u>Description</u>	<u>Conditions/Limitations</u>
1801 (4.7.7)	Authorize payment of all government staff salaries and wages	

The above powers and duties must be exercised in accordance with governing legislation, policies and procedures of the Government of the Northwest Territories, whether already in effect or brought into effect during the term of this *delegation*.

Additional Conditions

The *Delegate* shall, as and when directed, report to the Comptroller General on any action taken under authority of the above *delegations*. The *Delegate* shall document related correspondence with affected departments and shall document and explain the action taken.

Effective from the date of the latest signature below, until revoked.

Delegator: _____
(*Insert name*),
Comptroller General

Date: _____

I understand the terms and conditions of this *delegation* and hereby accept responsibility to exercise the above powers and duties in accordance with the stated requirements.

Delegate: _____
(*Insert name*),
Director, Corporate Human Resources

Date: _____