

Northwest Territories Human Rights Commission

Financial Statements

March 31, 2014

Northwest Territories Human Rights Commission

Financial Statements

March 31, 2014	Page
Independent Auditors' Report	3
Statement of Operations	5
Statement of Changes in Net Assets	6
Statement of Financial Position	7
Statement of Cash Flows	8
Notes to Financial Statements	9-11

Independent Auditors' Report

To the Commission Members of Northwest Territories Human Rights Commission

We have audited the accompanying financial statement of Northwest Territories Human Rights Commission, which comprise the statement of financial position as at March 31, 2014, and the statements of operations, changes in net assets and cash flows for the year then ended, and a summary of significant accounting policies and other explanatory information.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Public Sector Accounting Standards for Not-for-Profits, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgement, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of the accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements present fairly, in all material respects, the financial position of Northwest Territories Human Rights Commission as at March 31, 2014 and the results of its operations and cash flows for the year then ended in accordance with Public Sector Accounting Standards for Not-for-Profit Organizations.

Independent Auditors' Report (continued)

Report on Other Legal and Regulatory Requirements

We further report in accordance with the *Financial Administration Act* of the Northwest Territories that, in our opinion, proper books of account have been kept by the Commission, the financial statements are in agreement therewith, and the transactions that have come under my notice have, in all material respects, been in accordance with the *Financial Administration Act*.

**Yellowknife, Northwest Territories
June 18, 2014**

Crowe Mackay LLP

Chartered Accountants

Northwest Territories Human Rights Commission

Statement of Operations

For the year ended March 31,	2014	2013
Revenue		
Government of the Northwest Territories		
- Operating grant	\$ 250,000	\$ 250,000
- Expense reimbursement (Note 4)	(21,187)	(29,340)
Interest and other revenue	-	320
Registration revenue	-	1,250
	228,813	222,230
Expenses		
Accounting	7,245	7,556
Advertising and promotion	10,008	10,450
Bank charges	25	341
Benefits and pension	2,891	2,056
Catering	663	3,351
Contracts - administration	5,943	1,170
Donations	5,000	-
Events	8,743	7,458
Honorarium - commission chair	17,933	34,710
Honorarium - commission members	23,801	39,650
Legal expenses	88,028	68,180
Membership fees	1,750	-
Office supplies	597	520
Postal and courier	95	216
Printing	6,386	3,521
Professional development	-	1,860
Telephone	168	416
Travel - commission chair	-	7,369
Travel - commission members	-	4,422
Travel - mediators	80	-
Website	1,783	13,720
	181,139	206,966
Excess revenue	\$ 47,674	\$ 15,264

Northwest Territories Human Rights Commission

Statement of Changes in Net Assets

For the year ended March 31,	2014		2013
	General Fund	Total	Total
Balance, beginning of year	\$ 57,417	\$ 57,418	\$ 42,153
Excess revenue	47,674	47,674	15,264
Balance, end of year	\$ 105,091	\$ 105,092	\$ 57,417

Northwest Territories Human Rights Commission

Statement of Financial Position

As at March 31,	2014	2013
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Assets

Current

Cash	\$ 95,687	\$ 39,641
Due from GNWT - Legislative Assembly (Note 4)	18,813	28,202
Prepaid expenses	936	745

	\$ 115,436	\$ 68,588
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Liabilities

Current

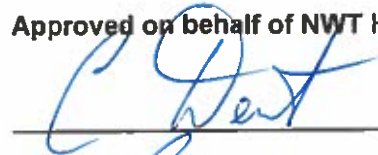
Accounts payable and accrued liabilities	\$ 10,345	\$ 11,170
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Net Assets

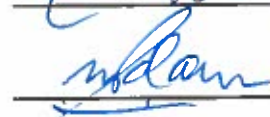
General Fund	105,091	57,418
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	\$ 115,436	\$ 68,588
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Approved on behalf of NWT Human Rights Commission



Commission Chair



Commission Member

Northwest Territories Human Rights Commission

Statement of Cash Flows

For the year ended March 31,	2014	2013
Cash provided by (used in)		
Operating activities		
Excess revenue	\$ 47,674	\$ 15,264
Change in non-cash operating working capital		
Due from GNWT - Legislative Assembly	9,389	(27,902)
Prepaid expenses	(192)	801
Accounts payable and accrued liabilities	(825)	(6,478)
Change in cash	56,046	(18,316)
Cash, opening	39,641	57,958
Cash, closing	\$ 95,687	\$ 39,641

Northwest Territories Human Rights Commission

Notes to Financial Statements

March 31, 2014

1. Nature of Operations

The Northwest Territories Human Rights Commission (the "Commission") was established to promote human rights through education and advocacy and to provide the administration of the complaints process. The Commission was established by the *Human Rights Act* of the Northwest Territories which came into effect on July 1, 2004. The Commission is exempt from income taxes and GST on the basis that they are an entity of the Government of the Northwest Territories (GNWT).

2. Accounting Policies

These financial statements have been prepared in accordance with Public Sector Accounting Standards for Not-for-Profit Organizations (PSA-NPO) as issued by the Public Sector Accounting Board (PSAB). The financial statements have been prepared by management in accordance with Canadian public sector accounting standards ("PSAS") as established by the Public Sector Accounting Board of the Canadian Institute of Chartered Accountants. The following is a summary of the significant accounting policies used by management in the preparation of these financial statements.

(a) Financial Instruments

Initial measurement

Financial assets originated or acquired or financial liabilities issued or assumed in an arm's length transaction are initially measured at their fair value. In the case of a financial asset or financial liability not subsequently measured at its fair value, the initial fair value is adjusted for financing fees and transaction costs that are directly related to its origination, acquisition, issuance or assumption. Such fees and costs in respect of financial assets and liabilities subsequently measured at fair value are expensed.

Subsequent measurement

Financial assets measured at amortized cost include cash and accounts receivable.

Financial liabilities measured at amortized cost include accounts payable and accrued liabilities.

Impairment

At the end of each reporting period, management assesses whether there are any indications that financial assets measured at cost or amortized cost may be impaired. If there is an indication of impairment, management determines whether a significant adverse change has occurred in the expected timing or the amount of future cash flows from the asset, in which case the asset's carrying amount is reduced to the highest expected value that is recoverable by either holding the asset, selling the asset or by exercising the right to any collateral. The carrying amount of the asset is reduced directly or through the use of an allowance account and the amount of the reduction is recognized as an impairment loss in net income. Previously recognized impairment losses may be reversed to the extent of any improvement. The amount of the reversal is recognized in excess revenue.

Northwest Territories Human Rights Commission

Notes to Financial Statements

March 31, 2014

2. Accounting Policies (continued)

(b) Fund accounting

Revenue and expenses for general operating activities are reported in the General Fund.

(c) Revenue recognition

The Commission follows the deferral method of accounting for contributions. Restricted contributions are recognized as revenue in the year in which the related expenses are incurred. Unrestricted contributions are recognized as revenue when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured. Funds received and not expended are neither deferred nor repayable to the funding organization.

(d) Measurement uncertainty

The preparation of financial statements in conformity with Public Sector Accounting Standards for Not-for-Profit Organizations requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the updated amounts of revenues and expenses during the period. Actual results could differ from those estimates.

(e) Contributed Services

These financial statements only report the funding and expenditures relating to the contribution funding from the Legislative Assembly of the Northwest Territories. The Legislative Assembly makes expenditures on behalf of the Commission and the expenditures are not included in these financial statements. The salaries for Director, Deputy Director, and staff, rent and office expenses are paid directly by the Legislative Assembly and are not reflected in these financial statements.

3. Transfer of Assets

The equipment that was previously held and recorded in the Commission has been transferred to the GNWT. This has been done to enable the GNWT to consolidate all their tangible capital assets for their reporting purposes.

Northwest Territories Human Rights Commission

Notes to Financial Statements

March 31, 2014

4. Expense Reimbursement

The Commission gave the GNWT a portion from its funding to pay for travel expenses on behalf of the Commission. In the current year, \$40,000 of the \$250,000 funding was given to the GNWT for travel. The GNWT spent \$ 21,187 on behalf of the Commission and \$18,813 is shown as a receivable.

5784 - Travel Commission Chair
5785 - Travel Commission Member
5786 - Travel Staff Member
5893 - Registration - Commission Chair
5892 - Registration - Commission Member

	Account 5784	Account 5785	Account 5786	Account 5893	Account 5892	TOTAL 2014	TOTAL 2013
Administration						\$	\$ 2,843
HRC in Person Meetings	-	6,773	1,601	-	-	8,374	4,774
CASHRA	4,555	6,034		575	1,150	12,314	3,424
Community Visits	500	-		-	-	500	18,299
Total	\$ 5,055	\$ 12,807	\$ 1,601	\$ 575	\$ 1,150	\$ 21,187	\$ 29,340

5. Financial Instruments

Transactions in financial instruments may result in an entity assuming or transferring to another party one or more of the financial risks described below. The required disclosure provides information that assists users of financial statements in assessing the extent of risks related to financial instruments.

The financial risks of the Commission and the nature of the risks to which it may be subject to are as follows:

(a) Credit risk

Credit risk is the risk that one party to a financial instrument will fail to discharge an obligation and cause the other party to incur a financial loss. The Commission does have credit risk in Due from GNWT \$18,813 (2013 - \$28,202). The Commission is exposed to credit risk however the risk is minimized since the outstanding accounts receivable is due from the Government of Northwest Territories.